

Service Driven Through Excellence and Innovation



UNITY - COMPASSION - INTEGRITY - COURAGE - HONOR

Board of Commissioners' Meeting

August 20, 2024



Clallam County Fire District 3

323 N Fifth Ave., Sequim, Washington 98382

360-683-4242, Fax: 360-683-6834

www.ccf3.org

Jeffrey Nicholas

Michael Mingee

Bill Miano

Commissioners

Justin Grider, Fire Chief

Board of Commissioners Meeting Agenda

August 20, 2024

Call to Order

Pledge of Allegiance

Changes to the Agenda

Public Comment

Consent Agenda:

1.) Regular Meeting Minutes, Aug 06, 2024

2.) Payroll and Claims

Regular Business:

Reports –Battalion Chief’s Reports

Agenda Bill 1: Strategic Plan Service Delivery

Agenda Bill 2: Levy Lid Lift

Executive Session

Good of the Order –

Next Meeting

Adjournment



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS – SPECIAL MEETING MINUTES

August 6, 2024

Chair Nicholas called the Board of Commissioners Meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Jeffrey Nicholas, Michael Mingee and Bill Miano, Chief Justin Grider, District Secretary Lori Coleman, Finance Manager Misty Shaw, Maintenance Supervisor Tharin Huisman, FF/EMT Beau Sytle, Volunteer Coordinator Chris Lovering, and CCFD3 Captains on Zoom.

Changes to the Agenda – None

PUBLIC COMMENT – None

CONSENT AGENDA

1.) Regular Meeting Minutes, July 16, 2024

Commissioner Mingee moved, and Commissioner Miano seconded to approve the Consent Agenda as presented. **MOTION CARRIED**

Chief's Reports – Chief Grider reported:

- Chief Grider continues to research a PIO position.
- Budget preparation for 2025 is in full swing.
- The Community Paramedic position has been accepted by Mark Karjalainen and is expected to start September 1, 2024; goals are being discussed for this position.
- Staff are attending webinars for the First Due program that would replace Telestaff.
- Levy Committee has their first meeting.
- WSBR site visit will be in September, staff are gathering information to send ahead of time to make the process as smooth as possible.
- MSO Konopaski will present at the next Board Meeting on behalf of the Strategic Plan's planning committee.
- Staff continue to assess growth within the community as there are a number of large projects being proposed.

Agenda Bill 1: Budget Forecasting – Finance Manager Misty Shaw reported on this topic. She has previously reported on the budget including both a General and MES Levy Lid lift with an 18-million-dollar station. The presentation today was on an updated forecast with only the General Levy Lid Lift and a 10-million-dollar station. She showed one attachment with the lid lift renewal being successful and one without the lid lift renewal being successful; both had the apparatus plan with purchases being delayed one year. She reported that she is in favor of only renewing the General Levy in 2025 and postponing the EMS Levy renewal until 2026. **INFORMATION ONLY, NO ACTION REQUESTED.**

GOOD OF THE ORDER –

- Commissioner Mingee reported that he wants to watch Impact Fees closely moving forward.
- FM Shaw reported that she researched the Wildland billing procedures and reimbursement and assured the commissioners that the District is made whole for cost incurred by sending members to wildland events.
- Commissioner Nicholas reported that he will be out of town next week.
- Commissioner Mingee reported that he attended Interest Based Bargaining Training.
- Commissioner Mingee continues to attend the Revenue Advisory Committee Meetings.
- Next weekend will be the Unity of Effort and Diamond Point Airshow events.
- Chief Grider will attend the Walmart Reopening event.
- The IAFF Motorcycle Group will collect the Ribbon in honor of Captain Chad Cate, who dies in the Line of Duty on January 12th, 2023, on Thursday August 8th, 2024, to take back to Olympia to be honored on August 11th, 2024, at the Washington State Fallen Firefighter's Memorial event.

EXECUTIVE SESSION

Chairman Nicholas called for an Executive Session beginning at 2:10 p.m., expected to last for sixty (60) minutes under - RCW 42.30.110 (g), to review the performance of a public employee ,RCW 42.30.140 (4) - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress, and RCW 42.30.110 (c) - To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. In attendance were Commissioners Nicholas, Mingee, Miano, and Fire Chief Justin Grider. At 3:10 p.m. Commissioner Nicholas called the meeting back into Regular Session. No decisions were reached during the Executive Session.

NEXT MEETINGS –

8/20/2024 – Regular Board Meeting – Strategic Plan Planning Committee update and Levy Committee recommendation.

ADJOURNMENT

Commissioner Nicholas called for adjournment at 3:10 p.m.

Jeffrey Nicholas, Chairman

Michael Mingee, Vice Chairman

Bill Miano, Commissioner

Attest: _____
Lori Coleman, District Secretary

DRAFT



Clallam County Fire District 3

Motto: *Serve, Respect, Prevent, Protect*



Battalion Chief's Report: 7/1/2024 - 7/31/2024

Prepared by: Chris Turner
Battalion Chief - A shift

▪ **911 Responses for CCFD#3: From combined BC report.**

	CCFD3 YTD 2024	CCFD3 YTD 2023	July 2024			Total Calls	Avg Calls per shift	
			A-Shift (10)	B-Shift (11)	C-Shift (10)			
Station 31	152	128	13	8	6	27	0.71	Station 31
Station 32	231	195	7	13	14	34	1.08	Station 32
Station 33	939	961	45	59	51	155	4.41	Station 33
Station 34	3509	3168	173	182	154	509	16.47	Station 34
Station 35	93	76	4	7	5	16	0.43	Station 35
Station 36	15	18	0	2	0	2	0.07	Station 36
Station 37	304	301	21	22	11	54	1.43	Station 37
+396	5243	4847	263	293	241	797	24.62	
+8.17%	24.62	22.86	26.30	26.64	24.10			
Avg Calls Per Shift								

▪ **Battalion Chief Administrative Meetings:**

- Daily shift briefings.
- Fire Code Technician Meeting: 7/10/2024, 7/11/2024, 7/24/2024
- Staff Meeting at Admin Office: 7/30/2024
- BC Meeting at Admin Office 7/22/2024.
- BOC Meeting: *none*.
- City of Sequim Building Development Meetings: 7/11/2024.
- Station Visit's & Captain Meeting's: *at least once per tour*.
- Training Committee Meeting: *none*
- Station Visit's & Captain Meeting's: *at least once per tour*.

▪ **Administrative & Assigned Duties:**

- Telestaff Staffing & Callbacks. *One pre-grievance review of a WFTS error for diagnostics.*
- ESO Status:
 - Monthly audit for errors and missing calls.
 - 2 Incomplete Calls, 16 Non-Complying Incident Types, 1 wrong incident #.
 - NFIRS data report submitted

- Completed Probationary Activities:
 - EMT Cupps passed Map Test #4. 7/11/2024.
 - EMT Stanley passed E37 and T37 Operational Exams. 7/19/2024.
 - PM Espinoza passed Map Test #5, E37, T37 Operational Exams. 7/29/2024.
 - EMT Cupps passed E37 and T37 Operational Exams. 7/29/2024.
 - Welcomed back crew from Northbend, beginning of day academy 7/29/2024.

- Fire Inspections:
 - Update Proposed Building Plan Folders: Ongoing.
 - John Wayne Recreational Properties/Seabrook.
 - Clallam County sending weekly building permit information. Need “project’s” list.
 - Citizen concern for 201 Community Lane potential burn pile. Contacted County FM.
 - Publish Fire Apparatus Turn Illustration & Clearance Requirements
 - Submitted to City of Sequim 7/18/2024.

- Pre-Fire Plans
 - Water System’s: WSRB contacts made. Updated format is ongoing.
 - Draft “Bridge” access, safety, and data collection. Project is ongoing.
 - Updated index for Pre-Fire Status. Assign target properties to crews for drill.
 - Active 911 audit and updating of PFP is ongoing.

- Prevention Activities
 - See CRR Report (July 411)
 - July 4th Firework standby.
 - Lavender Festival.
 - Sequim Prairie Grange Ice cream social 7/28/2024.
 - CRR Champions Meeting: *cancelled*.
 - Smoke Detector Installation: Duty crew on 7/31/2024.

- Public Relations
 - Press Release for:
 - *none listed*
 - Social Media Posts submitted for:
 - Incident statistics- *none posted*.
 - Probationary Task Book completion 7/2/2024
 - VFW Honor for FF/EMT Jake Stanley 7/3/2024
 - RV Fire on 7/3/2024
 - Updated to a Complete Burn Ban 7/11/2024, Cascade View Drive Fire.
 - Fire Recruit Graduation 7/27/2024.
 - YMCA Day Camp Appreciation Letter 7/31/2024.

- Responses.
 - 7/17/2024 Knapp Road (MVA), Marsh Hawk Ln (CPR).
 - 7/18/2024 Banana Way (Brush Fire), Spath Rd (Brush Fire).
 - 7/20/2024 TRT Callout to New Dungeness Lighthouse (Marine Rescue).
 - 7/30/2024 Mutual Aid Received for multiple simultaneous calls.

▪ **A Shift Training:**

- July Run-Review & Inservice: 7/17/2024.
- 2nd quarter EMS Connect & 2nd quarter Fire Training as assigned.
- Confidence course and progressive hoselays.
- Technical Rescue Team Drill 7/18/2024 (Miller Peninsula access plan)
- Monday Night Volunteer Drill: 7/29/2024
- Interest Based Bargaining Training by PERC 7/23/2024.

▪ **Planning and On-Going projects:**

- Update/Improve Business Inventory in ESO.
 - FCT McKenzie to complete.
 - New 2021 Code Set uploaded to ESO.
- Enhance Pre-Fire Plan program to include truss symbols as reference guides. **In Queue.**
- Traffic Management procedure updates and distribution of Safety Signs. **In Queue.**
- CRR Champions meetings and agendas. **Next meeting is 9/2024.**
 - Monthly Calendar topics reviewed and discussed.
 - Establish a “Smoke Trailer” education team to enhance the delivery of prevention material from that medium. Brygider to lead.
 - Research expanding fire extinguisher training program.
 - Suggest revision of Smoke Alarm installation program.
 - Instagram and social media needs, access, and policies.
 - Propose CRR Team to conduct a Fire Education Risk Assessment.

DRAFT

Clallam County Fire District #3 CRR/Fire Prevention Activity List

2024						Incident Number		ICS 411		
Incident Name				Operational Period						
Check-In Location		<input type="checkbox"/> DNR Request	<input type="checkbox"/> State Mobilization	<input type="checkbox"/> Contract	<input type="checkbox"/> v	Other: IMT-Team Deployment				
No.	Start Date/Time	Resource Name Approx. No. of Hours	CRR Activity	Activity Code	Dist. Resources Used	Total # Persons	Contact Information (Phone #)	Location of Event City and State	Press Release	Incident Assignment
1	7/4/2024	Cindy Zechenelly	CERT Traffic Safety	CERT	Engine, Brush	36	Cindy Zechenelly	Sequim, WA		Plan Submitted
	1100	11.0 Hours	Sequim 4th of July Fireworks		UTV		360-504-2531			
2	7/19/2024	Blaine Zechenelly	Fire Prevention & CERT	CRR	Booth & Parking	>150	Blaine Zechenelly	Sequim, WA		Plan Submitted
	800	10 Hours	Lavender Festival		A31, E31, Rehab 33		360-797-4995			
3	7/20/2024	Blaine Zechenelly	Fire Prevention & CERT	CRR	Booth & Parking	>150	Blaine Zechenelly	Sequim, WA		
	800	10 Hours	Lavender Festival		A31, E31, Rehab 33		360-797-4995			
4	7/21/2024	Blaine Zechenelly	Fire Prevention & CERT	CRR	Booth & Parking	>150	Blaine Zechenelly	Sequim, WA		
	800	10 Hours	Lavender Festival		A31, E31, Rehab 33		360-797-4995			
5	7/25/2024	Blaine Zechenelly	CERT Traffic Safety	CERT	Traffic/Parking	20	Blaine Zechenelly	Sequim, WA		
	615	9.0 Hours	Hurrican Ridge Kennel Club		360-797-4995					
6	7/26/2024	Blaine Zechenelly	CERT Traffic Safety	CERT	Traffic/Parking	20	Blaine Zechenelly	Sequim, WA		
	615	9.0 Hours	Hurrican Ridge Kennel Club		360-797-4995					
7	7/28/2023	Chris Lovering	Fire Prevention Trailer	CRR	Safety Trailer	45	Dave	Sequim, WA		Plan Submitted
	1200	3 Hours	Grange Ice Cream Social		Cornhole		360-797-4777			
8										
9										
10										
11										
12										
13										
14										



Clallam County Fire District 3

Motto: *Serve, Respect, Prevent, Protect*



Battalion Chief's Report: 07/01/2024 - 07/31/2024

Prepared by: Stefanie Anderson
Battalion Chief - B shift
BC of Training

July 911 Responses for CCFD#3:

			July 2024			Total Calls	Avg Calls per shift	
	CCFD3 YTD 2024	CCFD3 YTD 2023	A-Shift (10)	B-Shift (11)	C-Shift (10)			
Station 31	152	128	13	8	6	27	0.71	Station 31
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+396	5243	4847	263	293	241	797	24.62	
+8.17%	24.62	22.86	26.30	26.64	24.10			
			Avg Calls Per Shift					

Battalion Chief Administrative Meetings:

- Daily shift meetings
- BC/Chief's Meeting at Administrative Office 07/08/2024
- Training Committee Meeting 07/02/24
- Volunteer Drill 07/08/2024

Administrative/Training Duties:

- Telestaff Staffing & Callbacks:
 - Mandatories for June for all career: BC (0), Captains (3), FF/PM (0), FF/EMT (1)
- Zero training requests submitted for upcoming classes/conferences
- WA State Fire Academy Class 2024-02
 - Liaison with recruits for class 2024-02 including frequent communication
 - Aston, Bowe, Oberly, Simson currently performing well.
 - I Performed Academy Recruit Visit 7/22/24
- Probationary FF's Aston, Bowe, Oberly, Simson graduated WA State Fire Academy.
 - Attended graduation on 7/25/24.

- Continued planning and logistics for 2024 Probationary FF's 2-week academy.
 - Captain Anderson and FF/PM Darling will lead the academy
 - Several preparatory meetings w/ various instructors
 - Preparing/Updating Probationary Books and Materials for shift placement.
 - Several meetings with officers and preceptors re: going to shift.
 - Met with current probationary FF's regarding improving process
- Training Committee Meeting 07/02/24
 - Revid ladder truck set up PSE
 - Revid Advanced Stabilization PSE
 - 2025 Training and Budget discussion
- Training ground improvement project
 - Meetings with Chief Hudson, Captain Skov, and Huisman
 - Priority list and logistics plan
 - B shift removed furniture and cleaned boxes out 7/14/24
- WSRB Training Division Assignment Completion
 - Coleman & Lovering: Training Records
 - Coleman & Lovering: Personnel Credentials
 - Winne- Apparatus Inventory
- Acting Captain Task Book Scenarios with FF/PM Long 7/26/24
- PFF Hagaman completed all testing and probationary requirements.
 - Chief Grider approved materials and probation passed 7/31/24.
- **B Shift Training/Activity:**
 - Fire/EMS training as assigned in Target Solutions
 - Station 34 crew training 2 probationary FF's
 - PFF Hagaman completed and passed final FF skills test evaluation 7/1/24
 - PFF Stanley completed and passed map test 5 7/7/24
 - PFF Stanley completed and passed Quarter 3 FF skills test 7/13/24
- **Planning and On-Going projects:**
 - Continue planning for in house probationary academy July 29-Aug 9
 - Continue to improve Target Solutions assignments with AA Coleman
 - Revising probationary book with AA Coleman
 - Frequent meetings with Volunteer Coordinator Lovering. Meetings regarding current situations, future training ideas, onboarding, combination training, etc.
 - Reviewing Target Solutions completion status
 - Ongoing validation of Target Solutions assignments completed by members



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Justin Grider, Fire Chief



Battalion Chief's Report: 7/31/2024

Prepared by: Elliott C Jones, **C-Shift**

			July 2024			Total Calls	Avg Calls per shift	
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Avg Calls Per Shift								



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Transport Breakdown

Transport Disposition	Total Records	Percentage of Records
Transport by Another EMS Unit	189	39%
Transport by Another EMS Unit, with a Member of This Crew	121	25%
No Transport	102	21%
Patient Refused Transport	43	9%
Transport by This EMS Unit (This Crew Only)	20	4%
Transport by This EMS Unit, with a Member of Another Crew	3	1%
N/A	2	0%
Grand Total	480	100%

2024		2023
19	January	3
24	February	4
13	March	5
8	April	7
11	May	5
14	June	4
20	July	7
	August	11
	September	10
	October	12
	November	2
	December	6



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- Battalion Chief Administrative Meetings:
 - Conducted daily shift meetings
 - Participation in staff meetings
 - Attended BC/Chief's Meetings at the administrative office
 - Active involvement in volunteer pieces of training
 - Continuation of Probationary FF training
 - Preparing 2024-1 Probationary FF training (EMS) for bootcamp
- EMS Administrative Duties:
 - EMS Council
 - PS Trax- Narcotics Module Demo completed
 - RQI response from PAFD and CCFD2 (Administration)
 - Dr. Craven is participating in Run review and EMS updates
 - Completion of EMS audit of July Narcotics
- EMS Education:
 - EMS Skill Sheets- completed
 - 3rd quarter EMS OTEP Training, currently underway
 - 2nd quarter EMS OTEP Training, review (3 members with extensions 2ndary to WL Deployment and Paternity Leave)
- Planning and Ongoing projects:
 - RQI Project for ACLS and PALS training- Stakeholders review
 - Telestaff and schedule development for probationary firefighters (2024-1) and rotations
- Continuing Education/Training:
 - Ongoing fulfillment of Vector Solutions monthly & Q2 quarterly requirements. Participation in EMSCoconnect for continuing education



CLALLAM COUNTY FIRE DISTRICT 3

Agenda Bill No. Consent 2

Subject: Approval of Claims and Payroll for the period ending Tuesday, August 20, 2024

Attachments: Accounts Payable Claims and Payroll Registers

Date: Tuesday, August 20, 2024

Prepared By: Misty Shaw, Finance Manager

Approved By: Justin Grider, Fire Chief

Discussion: Approval of regular claims and payroll expenses as follows:

Payroll EFTs and IRS Deposit for Monthly Draw and Quarterly Volunteer Points dated:		July 25, 2024
Totaling:	\$	50,898.51
Payroll EFTs and IRS Deposit for Monthly Payroll dated:		August 9, 2024
Totaling:	\$	930,849.75
Accounts Payable Claim Numbers:		112193-112257
dated:		August 20, 2024
Totaling:	\$	525,378.60
Total Accounts Payable Claims and Payroll:	\$	<u>1,507,126.86</u>

Recommended

Action: Recommended Motion:

Move to approve EFT's and Accounts Payable Claim Numbers: 112193-112257

For a Disbursement Grand Total of: \$ 1,507,126.86

CHECK REGISTER

Clallam County FD 3

Time: 17:43:04 Date: 08/06/2024

08/09/2024 To: 08/09/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1411	08/09/2024	Payroll	2	EFT		10,190.16	July 2024 Payroll
1412	08/09/2024	Payroll	2	EFT		14,626.73	July 2024 Payroll
1413	08/09/2024	Payroll	2	EFT		8,596.78	July 2024 Payroll
1414	08/09/2024	Payroll	2	EFT		4,325.69	July 2024 Payroll
1415	08/09/2024	Payroll	2	EFT		11,350.35	July 2024 Payroll
1416	08/09/2024	Payroll	2	EFT		3,138.97	July 2024 Payroll
1417	08/09/2024	Payroll	2	EFT		19,193.15	July 2024 Payroll
1418	08/09/2024	Payroll	2	EFT		4,584.18	July 2024 Payroll
1419	08/09/2024	Payroll	2	EFT		7,065.74	July 2024 Payroll
1420	08/09/2024	Payroll	2	EFT		10,862.01	July 2024 Payroll
1421	08/09/2024	Payroll	2	EFT		3,410.63	July 2024 Payroll
1422	08/09/2024	Payroll	2	EFT		8,204.62	July 2024 Payroll
1423	08/09/2024	Payroll	2	EFT		5,185.94	July 2024 Payroll
1424	08/09/2024	Payroll	2	EFT		8,660.22	July 2024 Payroll
1425	08/09/2024	Payroll	2	EFT		10,086.30	July 2024 Payroll
1426	08/09/2024	Payroll	2	EFT		6,419.43	July 2024 Payroll
1427	08/09/2024	Payroll	2	EFT		7,091.64	July 2024 Payroll
1428	08/09/2024	Payroll	2	EFT		13,333.89	July 2024 Payroll
1429	08/09/2024	Payroll	2	EFT		5,537.50	July 2024 Payroll
1430	08/09/2024	Payroll	2	EFT		11,766.18	July 2024 Payroll
1431	08/09/2024	Payroll	2	EFT		10,595.38	July 2024 Payroll
1432	08/09/2024	Payroll	2	EFT		6,447.36	July 2024 Payroll
1433	08/09/2024	Payroll	2	EFT		9,642.46	July 2024 Payroll
1434	08/09/2024	Payroll	2	EFT		4,040.41	July 2024 Payroll
1435	08/09/2024	Payroll	2	EFT		5,738.44	July 2024 Payroll
1436	08/09/2024	Payroll	2	EFT		10,912.34	July 2024 Payroll
1437	08/09/2024	Payroll	2	EFT		4,886.81	July 2024 Payroll
1438	08/09/2024	Payroll	2	EFT		9,097.96	July 2024 Payroll
1439	08/09/2024	Payroll	2	EFT		2,457.17	July 2024 Payroll
1440	08/09/2024	Payroll	2	EFT		10,939.46	July 2024 Payroll
1441	08/09/2024	Payroll	2	EFT		7,737.70	July 2024 Payroll
1442	08/09/2024	Payroll	2	EFT		7,597.61	July 2024 Payroll
1443	08/09/2024	Payroll	2	EFT		6,880.23	July 2024 Payroll
1444	08/09/2024	Payroll	2	EFT		8,396.94	July 2024 Payroll
1445	08/09/2024	Payroll	2	EFT		6,546.68	July 2024 Payroll
1446	08/09/2024	Payroll	2	EFT		8,078.32	July 2024 Payroll
1447	08/09/2024	Payroll	2	EFT		2,813.37	July 2024 Payroll
1448	08/09/2024	Payroll	2	EFT		8,103.54	July 2024 Payroll
1449	08/09/2024	Payroll	2	EFT		16,635.27	July 2024 Payroll
1450	08/09/2024	Payroll	2	EFT		8,187.56	July 2024 Payroll
1451	08/09/2024	Payroll	2	EFT		3,748.47	July 2024 Payroll
1452	08/09/2024	Payroll	2	EFT		738.67	July 2024 Payroll
1453	08/09/2024	Payroll	2	EFT		734.49	July 2024 Payroll
1454	08/09/2024	Payroll	2	EFT		5,315.76	July 2024 Payroll
1455	08/09/2024	Payroll	2	EFT		880.81	July 2024 Payroll
1456	08/09/2024	Payroll	2	EFT		5,961.33	July 2024 Payroll
1457	08/09/2024	Payroll	2	EFT		9,963.81	July 2024 Payroll
1458	08/09/2024	Payroll	2	EFT		8,442.25	July 2024 Payroll
1459	08/09/2024	Payroll	2	EFT		7,821.32	July 2024 Payroll
1460	08/09/2024	Payroll	2	EFT		5,117.25	July 2024 Payroll
1461	08/09/2024	Payroll	2	EFT		6,660.81	July 2024 Payroll
1462	08/09/2024	Payroll	2	EFT		5,286.51	July 2024 Payroll
1463	08/09/2024	Payroll	2	EFT		6,761.86	July 2024 Payroll
1464	08/09/2024	Payroll	2	EFT		8,924.98	July 2024 Payroll
1465	08/09/2024	Payroll	2	EFT		4,322.56	July 2024 Payroll
1466	08/09/2024	Payroll	2	EFT		8,374.53	July 2024 Payroll
1467	08/09/2024	Payroll	2	EFT		2,192.61	July 2024 Payroll
1468	08/09/2024	Payroll	2	EFT		7,748.33	July 2024 Payroll
1469	08/09/2024	Payroll	2	EFT		8,238.27	July 2024 Payroll
1470	08/09/2024	Payroll	2	EFT		4,490.32	July 2024 Payroll

CHECK REGISTER

Clallam County FD 3

Time: 17:43:04 Date: 08/06/2024

08/09/2024 To: 08/09/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1471	08/09/2024	Payroll	2	EFT		22,952.22	July 2024 Payroll
1472	08/09/2024	Payroll	2	EFT		9,723.23	July 2024 Payroll
1473	08/09/2024	Payroll	2	EFT		10,747.14	July 2024 Payroll
1474	08/09/2024	Payroll	2	EFT		7,849.86	July 2024 Payroll
1475	08/09/2024	Payroll	2	EFT		9,633.83	July 2024 Payroll
1476	08/09/2024	Payroll	2	EFT		7,810.32	July 2024 Payroll
1477	08/09/2024	Payroll	2	EFT		6,845.52	July 2024 Payroll
1478	08/09/2024	Payroll	2	EFT	AFLAC - HW462	124.57	Pay Cycle(s) 08/09/2024 To 08/09/2024 - AFLAC Pre-Tax
1479	08/09/2024	Payroll	2	EFT	BENEFIT SOLUTIONS INC	3,750.00	Pay Cycle(s) 08/09/2024 To 08/09/2024 - MERP
1480	08/09/2024	Payroll	2	EFT	DEPT OF RETIREMENT SYSTEMS - DC	21,090.72	Pay Cycle(s) 08/09/2024 To 08/09/2024 - DRS Def Comp; Pay Cycle(s) 08/09/2024 To 08/09/2024 - DRS Def Comp - ROTH
1481	08/09/2024	Payroll	2	EFT	DEPT OF RETIREMENT SYSTEMS - LEOFF	96,577.15	Pay Cycle(s) 08/09/2024 To 08/09/2024 - LEOFF 2
1482	08/09/2024	Payroll	2	EFT	DEPT OF RETIREMENT SYSTEMS - PERS	13,302.48	Pay Cycle(s) 08/09/2024 To 08/09/2024 - PERS2; Pay Cycle(s) 08/09/2024 To 08/09/2024 - PERS3
1483	08/09/2024	Payroll	2	EFT	DI MARTINO ASSOCIATES	4,234.71	Pay Cycle(s) 08/09/2024 To 08/09/2024 - Disability
1484	08/09/2024	Payroll	2	EFT	HRA VEBA TRUST CONTRIBUTIONS	6,551.36	Pay Cycle(s) 08/09/2024 To 08/09/2024 - HRA-VEBA; Pay Cycle(s) 08/09/2024 To 08/09/2024 - HRA-VEBA Sick Converted (MM)
1485	08/09/2024	Payroll	2	EFT	I A FF LOCAL 2933	8,100.00	Pay Cycle(s) 08/09/2024 To 08/09/2024 - Local 2933 Dues
1486	08/09/2024	Payroll	2	EFT	IRS	125,600.81	941 Deposit for Pay Cycle(s) 08/09/2024 - 08/09/2024
1487	08/09/2024	Payroll	2	EFT	NATIONWIDE RETIREMENT SOLUTIONS	27,304.39	Pay Cycle(s) 08/09/2024 To 08/09/2024 - Nationwide DC - Regular; Pay Cycle(s) 08/09/2024 To 08/09/2024 - Nationwide DC - ROTH
1488	08/09/2024	Payroll	2	EFT	TRUSTEED PLANS - 69943	107,561.38	Pay Cycle(s) 08/09/2024 To 08/09/2024 - WFCA PPO-100; Pay Cycle(s) 08/09/2024 To 08/09/2024 - WFCA PPO-300; Pay Cycle(s) 08/09/2024 To 08/09/2024 - WFCA PPO PLUS; Pay Cycle(s) 08/09/2024 To 08/09/2024

001 Maintenance & Operations

930,849.75

930,849.75 Payroll: 930,849.75

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Clallam County FD 3

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1336	07/25/2024	Payroll	2	EFT		2,082.45	July 2024 Draw
1337	07/25/2024	Payroll	2	EFT		761.39	July 2024 Draw
1338	07/25/2024	Payroll	2	EFT		1,392.60	July 2024 Draw
1339	07/25/2024	Payroll	2	EFT		1,345.42	July 2024 Draw
1340	07/25/2024	Payroll	2	EFT		490.85	July 2024 Draw
1341	07/25/2024	Payroll	2	EFT		2,201.25	July 2024 Draw
1342	07/25/2024	Payroll	2	EFT		2,365.20	July 2024 Draw
1343	07/25/2024	Payroll	2	EFT		1,499.48	July 2024 Draw
1344	07/25/2024	Payroll	2	EFT		2,274.81	July 2024 Draw
1345	07/25/2024	Payroll	2	EFT		929.98	July 2024 Draw
1346	07/25/2024	Payroll	2	EFT		2,433.60	July 2024 Draw
1347	07/25/2024	Payroll	2	EFT		1,410.93	July 2024 Draw
1348	07/25/2024	Payroll	2	EFT		409.04	MAR24-MAY24 Volunteer Points
1349	07/25/2024	Payroll	2	EFT		566.04	MAR24-MAY24 Volunteer Points
1350	07/25/2024	Payroll	2	EFT		307.46	MAR24-MAY24 Volunteer Points
1351	07/25/2024	Payroll	2	EFT		141.23	MAR24-MAY24 Volunteer Points
1352	07/25/2024	Payroll	2	EFT		122.76	MAR24-MAY24 Volunteer Points
1353	07/25/2024	Payroll	2	EFT		584.51	MAR24-MAY24 Volunteer Points
1354	07/25/2024	Payroll	2	EFT		11.94	MAR24-MAY24 Volunteer Points
1355	07/25/2024	Payroll	2	EFT		67.35	MAR24-MAY24 Volunteer Points
1356	07/25/2024	Payroll	2	EFT		178.17	MAR24-MAY24 Volunteer Points
1357	07/25/2024	Payroll	2	EFT		18.47	MAR24-MAY24 Volunteer Points
1358	07/25/2024	Payroll	2	EFT		67.35	MAR24-MAY24 Volunteer Points
1359	07/25/2024	Payroll	2	EFT		482.92	MAR24-MAY24 Volunteer Points
1360	07/25/2024	Payroll	2	EFT		418.28	MAR24-MAY24 Volunteer Points
1361	07/25/2024	Payroll	2	EFT		252.05	MAR24-MAY24 Volunteer Points
1362	07/25/2024	Payroll	2	EFT		196.64	MAR24-MAY24 Volunteer Points
1363	07/25/2024	Payroll	2	EFT		362.87	MAR24-MAY24 Volunteer Points
1364	07/25/2024	Payroll	2	EFT		141.23	MAR24-MAY24 Volunteer Points
1365	07/25/2024	Payroll	2	EFT		584.51	MAR24-MAY24 Volunteer Points
1366	07/25/2024	Payroll	2	EFT		843.09	MAR24-MAY24 Volunteer Points
1367	07/25/2024	Payroll	2	EFT		18.47	MAR24-MAY24 Volunteer Points
1368	07/25/2024	Payroll	2	EFT		2,678.29	MAR24-MAY24 Volunteer Points
1369	07/25/2024	Payroll	2	EFT		436.75	MAR24-MAY24 Volunteer Points
1370	07/25/2024	Payroll	2	EFT		898.50	MAR24-MAY24 Volunteer Points
1371	07/25/2024	Payroll	2	EFT		1,203.25	MAR24-MAY24 Volunteer Points
1372	07/25/2024	Payroll	2	EFT		141.23	MAR24-MAY24 Volunteer Points
1373	07/25/2024	Payroll	2	EFT		85.82	MAR24-MAY24 Volunteer Points
1374	07/25/2024	Payroll	2	EFT		30.41	MAR24-MAY24 Volunteer Points
1375	07/25/2024	Payroll	2	EFT		122.76	MAR24-MAY24 Volunteer Points
1376	07/25/2024	Payroll	2	EFT		1,221.72	MAR24-MAY24 Volunteer Points
1377	07/25/2024	Payroll	2	EFT		1,831.23	MAR24-MAY24 Volunteer Points
1378	07/25/2024	Payroll	2	EFT		48.88	MAR24-MAY24 Volunteer Points
1379	07/25/2024	Payroll	2	EFT		639.92	MAR24-MAY24 Volunteer Points
1380	07/25/2024	Payroll	2	EFT		399.81	MAR24-MAY24 Volunteer Points
1381	07/25/2024	Payroll	2	EFT		639.92	MAR24-MAY24 Volunteer Points
1382	07/25/2024	Payroll	2	EFT		122.76	MAR24-MAY24 Volunteer Points
1383	07/25/2024	Payroll	2	EFT		178.17	MAR24-MAY24 Volunteer Points
1384	07/25/2024	Payroll	2	EFT		277.05	MAR24-MAY24 Volunteer Points
1385	07/25/2024	Payroll	2	EFT		122.76	MAR24-MAY24 Volunteer Points
1386	07/25/2024	Payroll	2	EFT		829.79	MAR24-MAY24 Volunteer Points
1387	07/25/2024	Payroll	2	EFT		6,007.00	MAR24-MAY24 Volunteer Points
1388	07/25/2024	Payroll	2	EFT		484.84	MAR24-MAY24 Volunteer Points
1389	07/25/2024	Payroll	2	EFT	CCFD3 VOLUNTEER F F ASSN	925.00	Pay Cycle(s) 07/25/2024 To 07/25/2024 - VOL ASSN DUES
1390	07/25/2024	Payroll	2	EFT	IRS	6,610.31	941 Deposit for Pay Cycle(s) 07/25/2024 - 07/25/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						50,898.51	Payroll: 50,898.51

CERTIFICATION: We, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim(s) are due and unpaid obligation(s) against Clallam County Fire Protection District #3 and that we are authorized to authenticate and certify to said claim.

Signed By: _____ Date: _____
Lori Coleman, Secretary of the District

Signed By: _____ Date: _____
Misty Shaw, Finance Manager

Signed By Commissioners:

William Miano Jeffrey C. Nicholas Michael Mingee

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Clallam County FD 3

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1507	08/20/2024	Claims	1	112193	A-1 AUTO PARTS, INC	3,506.53	ICV Generator - Oil Filter and Oil; F31 - Batteries; D4 - Filters/Batteries; Battery Core Return; Battery Core Return; Fast Orange/Mini Bulbs - Shop; Quilcene - Engine and Fuel Filters; Fast Orange -;
1508	08/20/2024	Claims	1	112194	AETNA C/O THE RAWLINGS COMPANY LLC	538.28	Refund of Ambulance claim paid as primary when Aetna was secondary on the account
1509	08/20/2024	Claims	1	112195	ALL BATTERY SALES & SERVICE, INC.	1,505.19	Batteries (9) - F-B, F-31, G-14
1510	08/20/2024	Claims	1	112196	ANGELES COLLISION REPAIR, INC.	2,587.43	G28 - Door skin reweld and paint
1511	08/20/2024	Claims	1	112197	AT&T MOBILITY	91.37	Wireless Service
1512	08/20/2024	Claims	1	112198	Jeffrey A Albers	396.82	Meal per diem, uber and baggage to attend Firemanship 07.14.2024-07.20.2024
1513	08/20/2024	Claims	1	112199	Travis J Anderson	196.00	Meal per diem - Firemanship Conference - 07.14.2024-07.20.2024
1514	08/20/2024	Claims	1	112200	BICKFORD MOTORS	2,330.43	G23 Vehicle Parts
1515	08/20/2024	Claims	1	112201	BILL'S PLUMBING & SANIKAN, INC.	75.00	Pumping at Shop/Classroom
1516	08/20/2024	Claims	1	112202	BOARD FOR VOL. F F & RESERVE OFFICERS	120.00	Volunteer Disability Fee - Rodgers; Volunteer Pension and Disability Fee - Albers, A
1517	08/20/2024	Claims	1	112203	Joel A Bower	1,004.10	Meal per diem and mileage - Pioneer Fire - 06.12.2024-07.04.2024
1518	08/20/2024	Claims	1	112204	CARDINAL HEALTH 112, LLC	2,413.96	Drugs & Medications; Drugs & Medications; Shareback; Drugs & Medications; Drugs & Medications Return
1519	08/20/2024	Claims	1	112205	CEDAR GROVE COUNSELING, INC.	150.00	Volunteer Drug Screenings - Herd, Danielson, Viera
1520	08/20/2024	Claims	1	112206	CENTURYLINK QCC	7.45	Long Distance Phone Service
1521	08/20/2024	Claims	1	112207	CENTURYLINK	1,210.20	Landline Services
1522	08/20/2024	Claims	1	112208	CITY OF PORT ANGELES	66,425.21	Dispatch Services - Q3 2024; Dump Fees - General TOC Cleanup; Dump Fees - RS1 Class; Dump Fees - Cleaning Out Training Connex; Dump Fees - Mattresses (replacement)
1523	08/20/2024	Claims	1	112209	CITY OF SEQUIM	478.38	ST34 Water and Sewer
1524	08/20/2024	Claims	1	112210	CLALLAM COUNTY PUBLIC WORKS DEPT	380.36	ST 33 Sewer; Shop/Classroom Sewer; Shop/Classroom Sewer
1525	08/20/2024	Claims	1	112211	CLALLAM COUNTY PUD	2,454.00	ST36 Electric; ST33 Water and Electricity; ST32 Water and Electricity; ST35 Electricity; ST34 Electricity; Shop Water and Electricity; ST37 Electricity; Classroom Water and Electricity; Shop/Classroom
1526	08/20/2024	Claims	1	112212	CO-OP FARM AND GARDEN, INC, THE	3,233.25	Gas/Diesel
1527	08/20/2024	Claims	1	112213	COSTCO MEMBERSHIP	195.00	Annual Membership Fee
1528	08/20/2024	Claims	1	112214	CP1, LLC	2,400.00	Admin Office Lease Ste C & E - Sep 2024

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1529	08/20/2024	Claims	1	112215	EMS CONNECT	566.00	EMS/Fire Training Subscription - Aug 2024
1530	08/20/2024	Claims	1	112216	ENDURIS WASHINGTON	300,619.00	Annual Auto, General Liability, Property, and Crime Insurance 09.01.2024-08.31.2025
1531	08/20/2024	Claims	1	112217	ERIC JACOBSON	2,900.00	IT Consulting Services - Jul 2024; IT Consulting Services - External IT Services Audit
1532	08/20/2024	Claims	1	112218	ESO SOLUTIONS, INC.	1,340.40	ESO Activities - 08.27.2024-08.26.2025
1533	08/20/2024	Claims	1	112219	FIRE CATT, LLC	12,226.05	Fire Hose and Ground Ladder Testing
1534	08/20/2024	Claims	1	112220	FREIGHTLINER NORTHWEST PACIFIC	62.62	F35 Ignition Switch; F31 and F35 Door Jamb Switches
1535	08/20/2024	Claims	1	112221	HARBOR AUDIOLOGY & HEARING SERVICES	110.00	Volunteer Medical - Vieira; Volunteer Medical - Daniels
1536	08/20/2024	Claims	1	112222	JAY OEN MOTOR COMPANY	1,255.51	F31 Vehicle Parts; Sheriff Dept - ICV Generator; Sheriff Dept - ICV Generator; Quilcene FD - Vehicle Parts; D4 - Vehicle Parts; F31 Belt; Core Deposit Returns; G16 Belt
1537	08/20/2024	Claims	1	112223	KNOX COMPANY	2,097.07	MedVault 2.5 Mini
1538	08/20/2024	Claims	1	112224	KROESEN'S UNIFORM COMPANY	72.64	Gold Bugle (2) - Grider; Belt - Grider
1539	08/20/2024	Claims	1	112225	KRONOS, A UKG COMPANY	39.77	WFTS - IVR Service
1540	08/20/2024	Claims	1	112226	Caitlin L Karapostoles	60.97	POV Mileage - 04.2024-06.2024
1541	08/20/2024	Claims	1	112227	L.N.CURTIS & SONS	260.88	Shirts with Name Patch (3) - Grider initial
1542	08/20/2024	Claims	1	112228	LIFE ASSIST, INC.	4,847.04	EMS Supplies; EMS Supplies; EMS Supplies; EMS Supplies; EMS Supplies; Drugs & Medications
1543	08/20/2024	Claims	1	112229	MCKESSON MEDICAL SURGICAL	1,959.90	EMS Supplies; EMS Supplies; EMS Supplies; EMS Supplies; EMS Supplies; FY23 MMCAP Shareback
1544	08/20/2024	Claims	1	112230	OLYMPIC DISPOSAL MURREYS DISPOSAL COMPANY, INC	880.74	ST34 Garbage; Garbage ST37, ST33, Shop/Classroom; Shop/Classroom Garbage and Recycling
1545	08/20/2024	Claims	1	112231	N C MACHINERY	4,685.00	Core Return Credit; Telehandler Rental 06.05.2024-07.03.2024
1546	08/20/2024	Claims	1	112232	NIKOLA ENGINEERING, INC	6,930.00	Internet Endpoint Connections - Jul-Dec 2024
1547	08/20/2024	Claims	1	112233	NORTHWEST SAFETY CLEAN	1,063.44	PPE Cleaning, Repair and Inspections
1548	08/20/2024	Claims	1	112234	OCENS	11.43	Iridium satellite phone minutes used - Jun 2024
1549	08/20/2024	Claims	1	112235	OLYMPIC MEDICAL CENTER	2,554.00	Volunteer Medical - Albers, A and Rodgers; Volunteer Medical - Danielson, Robinson, Vieira
1550	08/20/2024	Claims	1	112236	OLYMPIC SPRINGS, INC.	30.25	Admin Office Water
1551	08/20/2024	Claims	1	112237	PACIFIC OFFICE EQUIPMENT, INC	1,049.29	Copier Contract Fees - Admin - 07.01.2024-07.31.2024; Copier Contract Fees - Shop - 07.01.2024-07.31.2024; Copier Contract Fees - ST34 - 07.01.2024-07.31.2024; Toner/Waste Toner Bottle - Admin; Color;

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1552	08/20/2024	Claims	1	112238	PALADIN BACKGROUND SCREENING LLP	1,300.00	Volunteer Background - Robinson, Vieira, Danielson, HudsonJ, Dodge, Kneidl
1553	08/20/2024	Claims	1	112239	PETROCARD INC.	2,836.48	Bulk Diesel; Bulk Gasoline
1554	08/20/2024	Claims	1	112240	PRICE FORD, INC.	3,966.22	G31 Vehicle Parts; G31 Vehicle Parts; F59 Wheel Assembly; G23 Vehicle Parts; G23 Vehicle Parts; G23 Vehicle Parts; F71 Vehicle Parts; G71 Headlamp Assembly; F71 Headlamp Assembly Return; G23 Vehicle P
1555	08/20/2024	Claims	1	112241	RADIA INC PS	105.00	Volunteer Medical - Barnes; Volunteer Medical - AlbersA; Volunteer Medical - Vieira
1556	08/20/2024	Claims	1	112242	SMARSH, INC.	666.43	Instagram Archive Services 06.25.2024-02.27.2025; Web Archive Services - Jun 2024; Onboarding Prof Archive 06.25.2024-02.27.2025; Web Archive Services - Jul 2024
1557	08/20/2024	Claims	1	112243	STERICYCLE, INC.	65.75	EMS Disposal Fees
1558	08/20/2024	Claims	1	112244	STREAMLINE SOFTWARE, INC.	6,958.85	Web Platform Annual Fee - 08.01.2024-08.01.2025
1559	08/20/2024	Claims	1	112245	SUMMIT LAW GROUP	3,414.60	Legal Services - Jun 2024
1560	08/20/2024	Claims	1	112246	SUTPHEN CORPORATION	2,280.34	F49 Vehicle Parts
1561	08/20/2024	Claims	1	112247	SYSTEMS DESIGN WEST, LLC	844.92	EMS Billing - Q2 2024
1562	08/20/2024	Claims	1	112248	Bryan K Swanberg	914.56	Meal per diem and mileage - Pioneer Fire - 06.10.2024-06.25.2024; Mileage and Meal per diem - Cougar Creek Fire - 07.17.2024-08.01.2024
1563	08/20/2024	Claims	1	112249	Madison Beau Sylte	1,115.97	Meal per diem and mileage - Pioneer Fire - 06.15.2024-06.23.2024; Meal per diem - Cougar Creek Fire - 07.20.2024-08.01.2024
1564	08/20/2024	Claims	1	112250	U S FIRE EQUIPMENT, LLC	9,256.50	F49 Generator Pump
1565	08/20/2024	Claims	1	112251	US BANK-CREDIT CARD	30,654.28	US Bank Purchase Card Statement 07.25.2024
1566	08/20/2024	Claims	1	112252	CELLULAR VERIZON WIRELESS	2,972.80	Cellular Service 06.09.2024-07.08.2024
1567	08/20/2024	Claims	1	112253	VESTIS GROUP, INC	144.49	Cleaning services - mats and laundry - Shop; Cleaning services - mats and laundry - Shop; Cleaning services - mats and laundry - Shop; Cleaning services - mats - ST34; Cleaning services - mats - ST33;
1568	08/20/2024	Claims	1	112254	WALGREENS CO	93.50	Career Medical - Aston
1569	08/20/2024	Claims	1	112255	WASHINGTON STATE PATROL	19,106.00	Fire Academy Food, Lodging and Tuition - Oberly and Bowe (Aston and Simson at no charge)
1570	08/20/2024	Claims	1	112256	WASHINGTON WATER SERVICE COMPANY	145.95	ST35 Water
1571	08/20/2024	Claims	1	112257	WFCA	1,215.00	2024 Annual Conference Registration - Mingee; 2024 Annual Conference Registration - Nicholas/Grider

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
							Claims: 525,378.60
					* Transaction Has Mixed Revenue And Expense Accounts	525,378.60	

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CLALLAM COUNTY FIRE DISTRICT 3

Agenda Bill No. 1

Board of Commissioners meeting **08/20/2024**

To: Board of Commissioners
From: Chief Justin Grider
Subject: Strategic Plan – Service Delivery

Recommendation: Staff are presenting this to address the current state of the committee and seek guidance on moving forward and making this strategic plan a priority.

Background: The strategic plan was originally written in 2022. Last year after leadership change, it was updated to reflect the current state it was in. There are four sections, Communication, Service Delivery, Planning and Professional Development. Commissioner asked at a recent meeting for updates on where these committees are with the current 2022-2024 plan.

Discussion: Captain/MSO Kolby Konopaski, the lead for the Service Delivery Committee, is here today to discuss the progress his committee has made.

Attachments:

Alternatives: None

Fiscal Considerations: N/A

Impact to the Community: The staff believe that having a strategic plan that is current, relevant, and actively followed is essential to best serve the citizens.

8/15/24

Service Delivery Progress Notes:

Stations:

- Discussions with Jamestown S'Klallam Tribe regarding a new station "31" located in the vicinity of Woodcock and Cays to capture more of 34 /33's North calls and access higher speed roads.
- Discussions with Seabrook/City of Sequim/JST regarding a new eastside station in the area of Simdars and HWY 101. Will depend heavily on site procurement and DOT installing a clover leaf.
- Planning for station 33 funds procurement and building options. Meeting to be scheduled with local Chiefs and project manager from Joyce fire station project.

Response:

- Pilot/Study tracking through regular meetings with Olympic Ambulance. Discussing reliability numbers, capabilities, care facilities.
- Community Paramedic starts September, working on goal setting, call tracking, connecting with partner agencies/organizations.
- Will need to discuss priority-based dispatching, facilities response, potential uses of vehicle locating (AVL), and station boundary re-draws.

Staffing:

- Staffing Matrix has been implemented and is under constant review at Labor – Management meetings.
- Four personnel have been added since last discussion.
- ICMA, ISO, and Fire Engineering find national averages ranging from 1.54 to 1.76 firefighters per thousand population served in areas over 20,000 population.

Areas to monitor:

- WSDOT has plans for multiple roundabouts on HWY 101, impacts to travel times will need to be monitored for response and transport. This could adversely impact emergent ground transports.
- Clallam County is exploring the same for Old Highway.
- Slowed transport times will increase dependence on air transport, further straining resources on the Peninsula. Will continue to coordinate with Life Flight and Airlift NW.
- Mental health transports and LE requests for transport continue to deplete available transport units.
- Potential navigation aid upgrades at local airports to support aeromedical transport.

CLALLAM COUNTY FIRE DISTRICT 3

Agenda Bill No. 2

Board of Commissioners meeting **08/20/2024**

To: Board of Commissioners

From: Justin Grider, Fire Chief

Subject: Levy Lid Lift renewal for Operations and Maintenance only in 2025

Recommendation: For the Board of Commissioners to authorize staff to move forward with the multi-year Levy Lid Lift with a CPI inflator at the Primary Election on August 5, 2025, for the General Levy only, and plan to run the EMS Levy Lid renewal in 2026.

Background: The Board of Commissioners previously stated their desire to pursue a Levy Lid Lift in 2025 to be collected in 2026 to restore the General Levy to \$1.50 per \$1,000 assessed valuation and the EMS levy to \$0.50 per \$1,000 per assessed valuation. A Levy Lid Lift is needed to fund future operating costs and capital for the District.

Staff met with Liz Loomis and her recommendation was to only run the O&M in 2025. Although staff are not recommending moving forward with hiring Liz Loomis to help with the Levy renewal, staff are recommending taking her advice.

Discussion: Commissioners and staff to discuss the pros and cons of both options while observing advice from a very reputable subject matter expert.

Attachments: None

Alternatives: The Board could decide to move forward with the previous plan or not run the Levy renewals at all.

Fiscal Considerations: A Levy Lid Lift in 2025 for 2026 tax collection will allow for approximately 3.9 million dollars or a 38% increase over estimated property tax collection without a levy lid lift. A CPI inflator will allow subsequent year property tax levies to increase at the same rate expected for supplies and staffing.

Impact to the Community: Renewing the Levy Lid Lift will allow the District to continue to provide fire services at staffing levels needed to meet service demands and to secure equipment and facilities to support the staffing. In the first year of the Levy Lid Lift, the impact to the average homeowner in the district will be approximately \$17 per month, based on the home valuation of \$470,000.