



Clallam County Fire District 3

Motto: Service Driven Through Excellence and Innovation

BOARD OF COMMISSIONERS - REGULAR MEETING MINUTES

June 7th, 2022

Vice Chairman Miano called the Board of Commissioners Regular Meeting for Clallam County Fire District 3 to order at 1:00 p.m. in person at 255 Carlsborg Road in Sequim and via the Zoom App. Present were: Commissioners Steven K. Chinn, Bill Miano and Jeffrey C. Nicholas, Assistant Chiefs Dan Orr and Tony Hudson, Administrative Assistants Lori Coleman and Caity Karapostoles, Maintenance Supervisor Tharin Huisman, Legal Counsel Beth McIntyre, +Community Members James Barnfather, Michael Gawley and Duane Chamlee.

CHANGES TO THE AGENDA

Commissioner Nicholas requested that Agenda Bill 1 be moved up the schedule to follow directly after the 1st Executive Session.

APPROVAL OF MINUTES:

Commissioner Nicholas moved and Commissioner Chinn seconded to approve the May 17th, 2022 Regular Meeting minutes. **MOTION CARRIED.**

EXECUTIVE SESSION:

Vice Chairman Miano called for an Executive Session beginning at 1:05 p.m., expected to last for 30 minutes under RCW42.30.110 (i): To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body or a member acting in an official capacity is, or is likely to become, a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. In attendance were: Commissioners Miano, Chinn and Nicholas and Legal Counsel Beth McIntyre. At 1:35 p.m. Vice Chairman Miano called the meeting back into Regular Session. No decisions were reached during Executive Session.

REGULAR BUSINESS:

Agenda Bill 1: Mediated Agreement with Steve Anders - Commissioner Nicholas moved and Commissioner Chinn seconded to approve the Mediated Settlement Agreement as specified in the CR 2A Agreement and authorize the Fire Chief to take whatever action necessary to execute the agreement. **MOTION CARRIED.**

Chief's Report – Fire Chief Andrews submitted a written report:

- Bargaining continues with Local #2933 regarding the Battalion Chief position description.
- Jefferson County is adopting burn regulations that differ from Clallam County's and they will be applicable to four square miles within District 3.

- The Chiefs have a field trip scheduled for June 16th to Mason County to tour a new fire station and to discuss the new work schedule they have adopted.
- The District participated in a one day mediation session with Steve Anders and IAFF Local #2933. The Mediated Agreement resolves all outstanding lawsuits and labor actions.

Operations Report – AC Dan Orr reported:

- The five (5) lateral firefighters are settling in and FF Karjalainen now also counts as staffing.
- Job postings for lateral and entry level FF/EMT's and FF/PM's closes on June 8th.
- Mrs. Coleman has been working on modifying the Training Travel process. She continues to work on the 2021 Annual Report. Mrs. Karapostoles has begun the planning for a Retirement Ceremony (June 21st), Badge Pinning Ceremony (June 29th) and the District's Family Picnic (July 23rd).
- MSO Konopaski has arranged for ESO to do live training with crews and admin. He is planning a Rescue Task Force Training Day for new members and ordering the proper PPE. Physio Training dates are November 7, 8, and 9. He has also been tracking patients who make frequent non-emergency calls to dispatch in an attempt to find a better way to meet their needs without tying up duty crews.
- Fire Code Technician Mingee is working on the "Big Box Stores" and strip mall occupancies.

Support Services Report – AC Hudson reported:

- Strategic plan assignments continue.
- The contract with Cross Sound Consulting for the Training and Operations Center Conditional Use Permit is awaiting signatures. Meeting with Rice, Fergus, Miller to continue discussions on the Scope of Services.
- New Administrative Office is open and maintenance staff continues work on the BC office space.
- Working on 2022-23 Vehicle Planning.

Agenda Bill 2: Memorandum of Understanding with IAFF Local 2933: Chief Andrews shared that as a part of the Mediated Settlement, Firefighter Anders submitted a Notice of Retirement effective June 1st, 2022 on June 1st, 2022. As a part of the agreement, the district agreed to waive requirements of the Collective Bargaining Agreement - Appendix G to allow Firefighter Anders to receive the benefits therein without the stipulated six (6) month notice. This exception requires the agreement of the IAFF Local 2933. Commissioner Nicholas moved and Commissioner Chinn seconded to approve the MOU with IAFF Local 2933 allowing for this exception to the requirements of Appendix G of the Collective Bargaining Agreement. **MOTION CARRIED.**

GOOD OF THE ORDER – Commissioners Nicholas and Miano reported on the seminar they attended in Chelan recently. The topic was dealing with difficult personnel issues and they came away with a number of valuable insights.

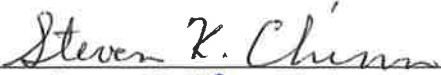
EXECUTIVE SESSION

Vice Chairman Miano called for an Executive Session beginning at 1:45 p.m., expected to last for 15 minutes under RCW 42.30.110 (g) to review the performance of a public employee. In attendance

were: Commissioners Chinn, Miano, and Nicholas. At 2:00 pm, Vice Chairman Miano called the meeting back into Regular Session. No decisions were reached during Executive Session.

ADJOURNMENT

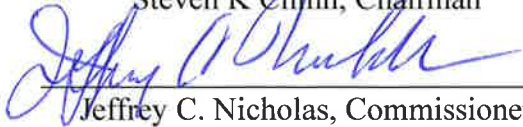
Vice Chairman Miano called for adjournment at 2:01 p.m.




Steven K Chinn, Chairman



Bill Miano, Vice Chairman



Jeffrey C. Nicholas, Commissioner

Attest: 

Dan Orr, Assistant Chief