



# Clallam County Fire District 3

*Motto: Serve, Respect, Prevent and Protect*

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## BOARD OF COMMISSIONERS - SPECIAL MEETING MINUTES

September 12, 2017

Chair Barnfather called the Board of Commissioners SPECIAL meeting for Clallam County Fire District 3 to order at 1:00 p.m. at Station 34 – 323 N Fifth Avenue, Sequim, WA. Present were: Commissioners James D. Barnfather, G. Michael Gawley, Steven K. Chinn, Fire Chief Ben Andrews, Assistant Chiefs Tony Hudson, Eric Quitslund and Dan Orr, Administrative Assistant Lori Coleman, and Finance Manager Alwynn Movius, Captain Lawson, Lieutenants Bingham, Tillman, Albers, and McKeen, FF/PM Ivan Hueter, Jack Hueter, Leonard Horst, Bryce McGinley and Chris Corbin, FF/EMT John McIntyre, Facility Technician John Brygider, Volunteers John Jensen and Anaka Hughes, Bob Lake, Citizens Tom Lowe, Dennis Kettle, and Scott Clausen, and Matt Nash from the Sequim Gazette.

### SPECIAL MEETING BUSINESS

**Agenda Bill 1: SAFER Grant** – Commissioner Barnfather opened the meeting, explaining that the intent of the meeting was for it to be an educational workshop for the commissioners led by the Administrative staff delivering detailed operational and financial information to educate them during their consideration as to whether or not to accept the SAFER Grant. Commissioner Barnfather advised that there would not be a public comment period during this meeting. He acknowledged the importance of staff and citizen input asking all interested parties to send their comments and suggestions to [commissioners@ccfd3.org](mailto:commissioners@ccfd3.org) or mail them to the district address at 323 N. 5<sup>th</sup> Ave, Sequim WA 98382.

Chief Andrews explained that on September 1<sup>st</sup>, 2017 the District was offered the SAFER (Staffing for Adequate Fire and Emergency Response) Grant. The grant is for hiring additional firefighters. He explained that grant acceptance requires maintaining current staffing levels, imposes a three-year cost share obligation, and creates an expectation the positions will be sustained for the duration of the three-year commitment. Chief Andrews, Assistant Chief Quitslund and Hudson and Finance Manager Alwynn Movius took turns speaking to the commissioners regarding an in-depth background of the grant process along with past, present and future predictions of operational and financial data analysis and levy options, all of which had been collected to educate and aid the commissioners in their decision making process.

### EXECUTIVE SESSION

Chairman Barnfather called for an executive session which began at 2:10 p.m. and was expected to last for 50 minutes under RCW [42.30.140 \(4\)](#) to discuss on-going collective bargaining negotiations. In attendance were: Commissioners Barnfather, Gawley and Chinn, Chief Andrews and Assistant Chiefs Hudson, Orr, and Quitslund.

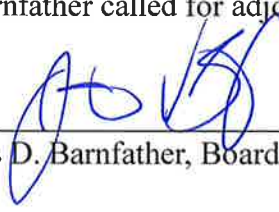
At 3:00 p.m., Chairman Barnfather called the meeting back into Regular session. No action was taken during Executive Session.

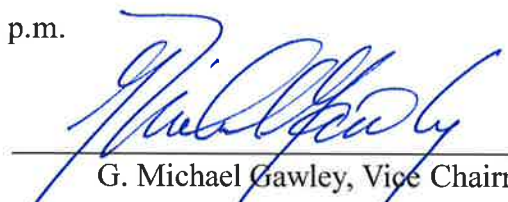
### GOOD OF THE ORDER

- None

**ADJOURNMENT**

Chair Barnfather called for adjournment at 3:09 p.m.

  
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James D. Barnfather, Board Chair

  
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G. Michael Gawley, Vice Chairman

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Commissioner Steven K. Chinn

Attest:   
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Ben Andrews, Secretary