



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS – SPECIAL MEETING MINUTES

August 20, 2024

Chair Nicholas called the Board of Commissioners Meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Jeffrey Nicholas, Michael Mingee and Bill Miano, Chief Justin Grider, Deputy Chief Tony Hudson, District Secretary Lori Coleman, Finance Manager Misty Shaw, BC Elliott Jones, MSO Kolby Konopaski, FF/ PM Jeremy Church, FF/EMT Beau Syle, Volunteer Blaine Zechenelly and Keith Koehler, Admin Assistant Caity Karapostoles, Citizen Duane Chamlee, and Reporter Matt Nash.

Changes to the Agenda – None

PUBLIC COMMENT – None

CONSENT AGENDA

- 1.) Regular Meeting Minutes, August 6, 2024
- 2.) Accounts Payable Claim check numbers 112193 through 112257 dated August 20th, 2024, totaling \$525,378.60; Payroll EFT's and IRS deposit dated August 9th, 2024, in the amount of \$930,849.75 and Payroll EFTs, IRS deposit for Monthly draw and Quarterly Volunteer Points dated July 25th, 2024, in the amount of \$50,898.51 for a disbursement grand total equaling \$1,507,126.86.

Commissioner Miano moved, and Commissioner Mingee seconded to approve the Consent Agenda as presented. **MOTION CARRIED**

Chief's Reports – Battalion Chief Elliott Jones reported:

- The 4th of July had quite a few small fire responses with support from volunteers during General Alarms.
- 9 General Alarms were called in July.
- Four Firefighters graduated from the State Fire Academy and attended a two week in-house academy and have been placed on shift; one of which is a Paramedic who is being precepted.
- Three members have Captain Task Books open and are working to finish them and become acting captains.
- Call stats in 2024 continue to rise above past years and transports are up as well.
- Four members, three captains and one firefighter, were mandatoried in July. The commissioners mention that they would also like to see how many overtime shifts were filled each month.
- Two members are on wildland deployment at this time.

Agenda Bill 1: Strategic Plan Service Delivery – MSO Kolby Konopaski provided an update on behalf of the Service Delivery Committee of the Strategic Plan. He highlighted potential locations for future stations, emphasizing the need to monitor construction and road improvements to ensure alignment with those possibilities. He noted that response times are crucial in determining station locations, with road infrastructure playing a significant role in these times. Staff are currently exploring all build options for new stations. Regarding responses and staffing, Konopaski reported that the response matrix has been implemented, and staffing has increased by four members since the last discussion. Ongoing meetings with Olympic Ambulance are being held to monitor their collaborative efforts in supporting responses. Additionally, a Community Paramedic will begin service on September 1st, 2024. He recommended keeping a close watch on road projects, air medical resources and availability, and mental health transports, as these factors can potentially reduce response times and strain available resources. **INFORMATION ONLY, NO ACTION REQUESTED.**

Agenda Bill 2: Levy Lid Lift Renewal for Operations and Maintenance Only in 2025 – Chief Grider reported that during the recent Levy Committee meeting, the group discussed the current plan to run both the Operations and Maintenance Levy and the EMS Levy Renewal in 2025. However, after reviewing a recommendation from Liz Loomis advising against this approach, Chief Grider asked the Commissioners to reconsider and focus solely on running the Operations and Maintenance Levy in 2025, postponing the decision on the EMS Levy Renewal. Commissioner Miano moved, and Commissioner Mingee seconded the motion to proceed with the plan to run the Operations and Maintenance Levy Renewal in 2025, with the timing of the EMS Levy Renewal to be determined at a later date. **MOTION CARRIED.**

GOOD OF THE ORDER –

- Commissioner Mingee –
 - Reported that he wants to watch Impact Fees closely moving forward.
 - Continues to attend the Revenue Advisory Committee Meetings.
 - Thanked the Logo Committee for the work put in to the new Logo; he is very pleased with the design.
- Commissioner Miano will attend the OMC Board meeting tomorrow night.

EXECUTIVE SESSION

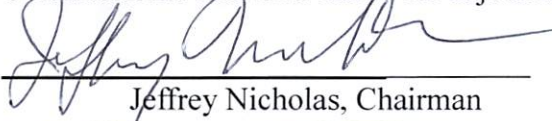
Chairman Nicholas called for an Executive Session beginning at 2:01 p.m., expected to last for thirty (30) minutes under - RCW 42.30.140 (4) - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. In attendance were Commissioners Nicholas, Mingee, Miano, Fire Chief Justin Grider and Deputy Chief Tony Hudson. At 3:31 p.m. Commissioner Nicholas called the meeting back into Regular Session. No decisions were reached during the Executive Session.

NEXT MEETINGS –

9/3/2024 – Regular Board Meeting

ADJOURNMENT

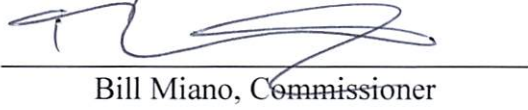
Commissioner Nicholas called for adjournment at 2:31 p.m.




Jeffrey Nicholas, Chairman



Michael Mingee, Vice Chairman



Bill Miano, Commissioner

Attest: 

Lori Coleman, District Secretary