

**CLALLAM COUNTY FIRE DISTRICT 3
BOARD OF COMMISSIONERS**

MEETING MINUTES

REGULAR MEETING

APRIL 5TH, 2016

The Regular Meeting of the Board of Fire Commissioners was called to order by Chairman Barnfather at 1:00 p.m. on Tuesday, April 5th, 2016, located at Fire District 3's Headquarters Station, 323 North Fifth Avenue, Sequim, WA.

ATTENDENCE: Commissioner James D. Barnfather, Commissioner Richard Houts, Commissioner G. Michael Gawley, Chief Ben Andrews, Assistant Chief Eric Quitslund, Assistant Chief Dan Orr, Captain Steve Chinn and Patti Williams.

EXCUSED LEAVE: Assistant Chief Tony Hudson [vacation]

APPROVAL OF MINUTES: MOTION: Commissioner Gawley moved and Commissioner Houts provided a second for approval of the March 15th, 2016, Regular Meeting Minutes. The **MOTION** carried unanimously.

PUBLIC COMMENTS: None

CORRESPONDENCE:

REGULAR BUSINESS:

Report — Operations: Chief Ben Andrews verbally provided a review of Assistant Chief Tony Hudson's monthly report that is included as part of these Minutes.

Report — Logistics: Assistant Chief Eric Quitslund provided a verbal assessment of his monthly report that is included as part of these Minutes.

Agenda Bill No. 1. Summary of Grant Applications — Assistant Chief Eric Quitslund delivered an overview of what was included in each of the FEMA Grant Applications. These grants include SCBA replacement, six full-time firefighters, volunteer recruiting and retention, their corresponding budgets, and a summary of the District's financial implications.

Agenda Bill No. 2. Resolution 2016 — 1 — Declaring Items Surplus — Assistant Chief Eric Quitslund reviewed the items listed in Exhibit "A" March 31, 2016, List of Items to be Declared Surplus. AC Quitslund further stated that upon today's approval, on April 25th the surplussed items would be sent to Stokes Auction located in Port Orchard, WA. **MOTION:** Commissioner Houts moved, and Commissioner Gawley provided a second, to approve **Resolution 2016 — 1 — Phase 1 of Declared Surplus Items.** The **MOTION** carried unanimously.

Agenda Bill No. 3. Contract Negotiations with Local 2933 — Chief Ben Andrews apprised to the Commissioners that the collective bargaining agreements for Local 2933 expire at the end of 2016. Attached are copies of correspondence that the District would like to formally request to the union to engage in the process of negotiating the 2017 agreements. Chief Andrews would like to commence with the maintenance and mechanics in April and the firefighters in May. No action, information only.

Agenda Bill No. 4. MOTION: Commissioner Houts moved, and Commissioner Gawley provided a second, to approve Accounts Payable Claim check numbers 104898 through 104938 totaling \$84,106.23; Payroll EFT's and an IRS Deposit totaling \$44,598.28 for a Disbursement Grand Total of **\$128,704.51**. The **MOTION** carried unanimously.

Agenda Bill No. 5. Overview of meeting with Department of Revenue — Chief Andrews provided an overview of the meeting with Department of Revenue that he, Alwynn Movius, and Commissioner Jim Barnfather attended. The meeting was to better understand the District potential funding avenues, as well as better understand the existing taxes in place. No action, information only.

EXECUTIVE SESSION: Chairman Barnfather called for an Executive Session to discuss collective bargaining contract negotiations in accordance with Washington State RCW 42.30.140 (4)(b) at 2:15 p.m. for 20 minutes. Chief Andrews, Asst. Chief Eric Quitslund and Asst. Chief Dan Orr were invited to remain in Executive Session. At 2:35 p.m. the Executive Session was extended for five minutes.

CALL REGULAR MEETING BACK TO ORDER: Chairman Barnfather called the Regular Meeting back to order at 2:40 p.m.

ANNOUNCE BOARD ACTION: Chairman Barnfather announced that no action is to be taken.

ADJOURNMENT: Chairman Barnfather called for adjournment at 2:40 p.m.

CLALLAM COUNTY FIRE PROTECTION DISTRICT NO. 3

By: 

Commissioner James D. Barnfather, Chairman

By: 

Commissioner Richard Houts, Vice Chairman

By: 

Commissioner G. Michael Gawley

ATTEST:

By: 

Ben Andrews, Fire Chief