

Service Driven Through Excellence and Innovation



UNITY - COMPASSION – INTEGRITY – COURAGE - HONOR

Board of Commissioners' Meeting

November 5th, 2024



Clallam County Fire District 3

323 N Fifth Ave., Sequim, Washington 98382

360-683-4242, Fax: 360-683-6834

www.ccf3.org

Jeffrey Nicholas

Michael Mingee

Bill Miano

Commissioners

Justin Grider, Fire Chief

Board of Commissioners Meeting Agenda

November 5, 2024

Call to Order

Pledge of Allegiance

Changes to the Agenda

Public Comment

Consent Agenda:

- 1.) Regular Meeting Minutes, October 15, 2024

Regular Business:

Reports – Fire Chief's Report

Agenda Bill 1: 2024-3 Qtr Financial Statements - FM Shaw will discuss the financial results of the District as of September 30, 2024.

Agenda Bill 2: Wildland Billing Update - FM Shaw will provide an update on wildland billing activity.

Agenda Bill 3: Proposed 2025 Budget - Staff is recommending that the Board review the Proposed 2025 Budget and propose any changes before adoption at the next meeting.

Executive Session

1. Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress – RCW 42.30.140 (4).
2. To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee – RCW 42.30.110 (g);
3. To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such considerations would cause the likelihood of decreased price – RCW 42.30.110 (c).



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Good of the Order –

Levy Committee Update – Commissioner Nicholas and Chief Grider

Next Meeting

Adjournment



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS – SPECIAL MEETING MINUTES

October 15th, 2024

Chair Nicholas called the Board of Commissioners Meeting for Clallam County Fire District 3 to order at 1:01 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Jeffrey Nicholas, Michael Mingee and Bill Miano, Chief Justin Grider, Deputy Chief Tony Hudson, District Secretary Lori Coleman, Finance Manager Misty Shaw, Battalion Chris Turner, Administrative Assistant Caity Karapostoles, Volunteer Coordinator Chris Lovering, SAO Representatives Jim Jones and Vinny Shiel, and Citizens Ken Bearly, and Duane Chamlee.

Changes to the Agenda – None

PUBLIC COMMENT – None

CONSENT AGENDA

1.) Regular Meeting Minutes, October 1, 2024

2.) Claims and Payroll –

Accounts Payable Claim check numbers 112312 through 112377 dated October 15th, 2024, totaling \$294,379.54; Payroll EFT's and IRS deposit dated October 10th, 2024, in the amount of \$920,751.77 and Payroll EFTs, IRS deposit for Monthly draw and Quarterly Volunteer Points dated September 25th, 2024, in the amount of \$21,041.75 for a disbursement grand total equaling \$ 1,236,173.06.

Commissioner Mingee moved, and Commissioner Miano seconded to approve the Consent Agenda as presented. **MOTION CARRIED**

Battalion Chief's Reports – BC Turner reported:

- Calls year to date are picking up.
- Probationary firefighters are finalizing their book; they are doing well.
- NFIRS data submissions is going well.
- Fire Inspections are underway and John McKenzie is making good contacts.
- Improving Pre-Fire plans.
- Reported that they are working closely with the City of Sequim on developments and tracking where they might have an impact on the District. The County is not as progressive with their information, but they are keep the District well informed on permitting that is in the District.
- Updating information for future WSRB rating audits.
- Met with the founder of the Children's Burn Foundation.
- He and John McKenzie attended a Fire Valve course in Seattle; it was very informational.
- CRR prevention list was very large, good month for prevention.
- Extrication Training planned this month.

- Training Committee is doing an audit on NFA classes that could be offered in-house.
- Volunteer drills are going well, Haz-Mat Decon drill was very well attended.
- District transports have increased recently.

Agenda Bill 1: 2025 Proposed Budget - Finance Manager Misty Shaw presented an updated budget, highlighting a few minor adjustments. She clarified that the District is fully reimbursed for wildland billing, covering both personnel costs and their backfill. Misty also noted that she will be receiving preliminary figures from the county to ensure they align with the proposed budget. When commissioners inquired about gas contracts, she confirmed that staff would look into it further. She then asked if the Board of Commissioners had any additional changes to propose, but none were requested at this time. **INFORMATION ONLY, NO ACTION REQUESTED.**

Agenda Bill 2: SOA Audit Entrance Conference – Jim Jones and Vinny Shiel joined the SOA Audit Entrance Conference via Zoom. Mr. Shiel provided a brief overview of what an Accountability and Financial Audit entails. The audit will focus on Accounts Receivable for Ambulance Transport Billing, compliance with Open Public Meetings, and a review of the District’s Financial Condition to assess any potential stress. They explained the three levels of audit recommendations: the highest is a Finding, followed by Management Letters, and the lowest level is an Exit Item. After completing the audit, they will return for an Exit Conference. They also noted that they will be collaborating closely with Misty Shaw, meeting with her on a weekly basis. Additionally, they outlined the process for requesting and securely handling the District’s information, assuring that all data will be deleted after the audit is finished. Finally, they introduced the training tools available to local governments. **INFORMATION ONLY, NO ACTION REQUESTED.**

GOOD OF THE ORDER –

- Chief Grider reported that the Levy Committee will meet again tomorrow.
 - Survey Results – Staff did a trial run at the Safety Fair and it was well received. The survey results showed us what we believed to be true. Chief and Chris Lovering also used this at the Chamber of commerce event and BC Turner did a safety event at Parkwood, these had very similar results. The questions were very general to find out what citizens know and it showed that they are unclear who we are affiliated with and how we are funded. He reported that it was a great opportunity to engage with citizens to inform them of the correct answers. E reported that this affirms that staff are on the right direction with education.
- Chief Grider reported that he does plan to take an ad out in the Gazette for their 50th Anniversary sale.
- Commissioner Mingee asked staff to prepare a presentation on the budgeted floater position for a future agenda item.
- Clallam County Revenue Advisory Committee meets again next week.

EXECUTIVE SESSION

Chairman Nicholas called for an Executive Session beginning at 2:26 p.m., expected to last for thirty-four (34) minutes under - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or

application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress – RCW 42.30.140 (4), to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price – RCW 42.30.110 (c); and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee – RCW 42.30.110 (g). In attendance were Commissioners Nicholas, Mingee, Miano, Fire Chief Justin Grider and Deputy Chief Tony Hudson. At 3:00 p.m. Commissioner Nicholas extended the meeting for an additional thirty (30) minutes. At 3:30 p.m. Commissioner Nicholas called the meeting back into Regular Session. No decisions were reached during the Executive Session.

NEXT MEETINGS –

11/5/2024 – Regular Board Meeting

ADJOURNMENT

Commissioner Nicholas called for adjournment at 3:31 p.m.

Jeffrey Nicholas, Chairman

Michael Mingee, Vice Chairman

Bill Miano, Commissioner

Attest: _____
Lori Coleman, District Secretary



Fire Chiefs Report

11/05/2024



Long Term Goals	Last Month's Progress
Community Outreach – Lid-Lift 2025	Levy Committee is meeting every two weeks; they have drafted a pamphlet to use and pub ed events. Work continues on positive messaging for education of who we are. Social Media sites are being updated and monitored.
Replace Station 33	An offer on St 36 has been accepted.
Functional consolidation when possible	Volunteer Fire Academy is underway. We started with 28 total across the Peninsula and 10 from District 3. We are currently at 26 total and 9 from Fire District 3.
Stakeholder Agreement(s)/Partnership	Continue to meet with Mike Hill, SPD and CM Matt Huish and Luke Strong-Cvetich re: Emergency Operations
Professional Development	Attended WFCA Conference in October. Continue to attend webinars with Lexipol.
Short Term Goals	Last Month's Progress
Support BC Development	Met twice in September as a group and had multiple one on ones. Continue to meet.
Hire Project Manager for ST 33. This will be ongoing.	Nothing to report.
Implement response Matrix/Update Run Cards to reflect response matrix	DC Hudson and personnel continue to update run cards; will focus on ensuring that the MSO and CP positions are added to those that are relevant. Battalion Chiefs and DC Hudson are working on reducing/eliminating single person responses.
Be more active in PenCom Advisory Board	DC Hudson continues to represent the District with PenCom Advisory.
Reduce Overtime	In negotiations and this is an ongoing topic on restructuring the flow chart. Discussions are continuing.
Outsource when possible	Discussions continue.
Complete all CBAs	Discussions continue. Currently in mediation with Maintenance. Opened negotiations with BC and working in with the Firefighters.
Labor/Management Relations Training	Continue to explore joint opportunities.

Staffing –Staffing is at 48 with the duty BC and 2 in the roles of MSO and Community Paramedic respectively. Our current volunteer roster is currently holding strong with 45 of our active volunteers maintaining their requirement, 5 who are onboarding and an additional 9 who are observing and looking to onboard as a volunteer.

Board Direction – Continual exploration of grounds and maintenance contractor for Station 37. Commissioner Mingee has reached out to another contractor for this work. Staff are continuing in the process of making changes that were driven from the Software Audit as discussed in August. Budget season is in full swing. The Strategic Plan committees will continue to present to the Board, the next one will be on November 19th, 2024.

Fire Chiefs Report

11/05/2024

Shift Meetings – I continue to meet with members as they request and have received a lot of input. I am compiling my notes for shift-wide presentations at month's end on the results.

WSRB: Staff had their onsite visit on September 11, 2024. WSRB had asked for follow-up documents that have been submitted and they are continuing their review. More information will be forthcoming when their audit is complete

The District has been monitoring a concerning trend with insurance companies and their model of how and who they insure in regards to wildfire threats. The WSRB in conjunction with Fire Chiefs in Washington are reviewing the models and exploring changes to WSRB. Community messaging to our customers on how this affects them will be explored.

USDA Grant: Staff continue to monitor this closely. Moving forward with seeking grant monies for the new Engines. This is ongoing.

Sequim City Manager – I continue to meet with Matt Huish monthly and had a one-on-one meeting with him this month regarding City and District interests.

Meetings –

Continue to have multiple meetings with staff and personnel on all fronts.

Met with the District's Legal Counsel regarding negotiations.

Did not have a Labor Management meeting but continue to meet with Local President.

Negotiations continue with the Firefighters Bargaining Group.

Opened negotiations with the Battalion Chiefs Bargaining Group.

Continue to meet with Olympic Ambulance Management.

Had mediation with the Maintenance Bargaining Group.

Attended the WFCA conference in Spokane.

Attended a meeting at the MAT Clinic.

Project Updates-

Community Growth: Is ongoing with a number of large projects being submitted. Of note:

Seabrook – Master Planned Community – John Wayne Marina and Whitefeather

16 Bed Inpatient facility – Jamestown property on 7 acres behind Costco

S. Olympic View Condominiums – Proposed two 5-unit attached. – Garry Oak Drive

Rainshadow Loop Subdivision – Proposed 35 lot – McCurdy Road

Bell Creek Subdivision – Proposed 104 lot, single family homes- Brownfield Rd.

Bella Vista Estates – Proposed 24 lot, single family homes – Miller Road

Bradley Ridge Apartments – Proposed 2 story, 16-unit apartments. – E. Hammond St.

Habitat for Humanity – Proposed 50-unit development- Brownfield Rd.

Continue to work with getting information from the county on their developments in our area. Our Inspector and BC had a meeting with the county Fire Marshal in August to discuss this further. We have been unsuccessful thus far in obtaining the requested information in any format. We continue our discussion.

Exploring the possibility of impact fees on services provided to state and federal park. This will be ongoing.

CLALLAM COUNTY FIRE DISTRICT 3

Agenda Bill No. 1

Board of Commissioners meeting **11/05/2024**

To: Board of Commissioners

From: Misty Shaw, Finance Manager

Subject: 3Q 2024 Financial Reports

Recommendation: No action required, Information only

Background: FM Shaw prepares and presents Financial Reports to the Board of Commissioners on a quarterly basis.

Discussion: FM Shaw will discuss the financial results of the District as of September 30, 2024.

Attachments: 3Q 2024 Financial Reports

Alternatives: N/A

Fiscal Considerations: The Board can review the financial results of the District and use the information for future financial decisions.

Impact to the Community: The Community interests of transparency and accountability are maintained when the financial results of the District are reported and discussed in the open public meeting format.

**Clallam County Fire District 3
Statement of Revenue
As of September 30, 2024**

	2024 Annual Budget	Actual as of September 30, 2024	Difference	Actual Receipts vs. Budget	Notes	Year-to-Year Comparative		Notes
						Actual As of September 30, 2023	Percent Change	
Taxes								
General Property Tax	\$ 10,294,726	\$ 6,528,489	\$ (3,766,237)	63.4%	1	\$ 6,201,564	5.3%	
EMS Property Tax	\$ 3,311,074	\$ 2,079,542	\$ (1,231,532)	62.8%	1	\$ 2,042,594	1.8%	
Leasehold Excise Tax	\$ 9,000	\$ 12,111	\$ 3,111	134.6%		\$ 11,690	3.6%	
Timber Excise Tax	\$ 16,000	\$ 7,506	\$ (8,494)	46.9%	2	\$ 52,195	-85.6%	
Total Taxes	\$ 13,630,800	\$ 8,627,648	\$ (5,003,152)	63.3%		\$ 8,308,043	3.8%	
State Grant Revenue	\$ 500	\$ 766	\$ 266	153.2%		\$ 554	38.3%	
Federal Grant Revenue	\$ -	\$ -	\$ -	-		\$ -	-	
Sale of County Timber	\$ 266,842	\$ 277,021	\$ 10,180	103.8%	3	\$ 17,661	1468.5%	3
Charges For Services	\$ 140,800	\$ 159,313	\$ 18,513	113.1%	4	\$ 17,526	809.0%	
Ambulance Services	\$ 120,000	\$ 183,559	\$ 63,559	153.0%	5	\$ 117,391	56.4%	5
Miscellaneous	\$ 467,800	\$ 580,209	\$ 112,409	124.0%	6	\$ 389,635	48.9%	
Total	\$ 14,626,742	\$ 9,828,517	\$ (4,798,225)	67.2%	7	\$ 8,850,811	11.0%	

Clallam County Fire District 3
Statement of Expenditures
As of September 30, 2024

Department	2024 Annual Budget	Actual as of September 30, 2024	Difference	Actual Expenditures vs. Budget	Notes	Year-to-Year Comparative		
						Actual As of September 30, 2023	Percent Change	Notes
Commissioners	\$ 49,966	\$ 56,039	\$ 6,073	112.2%	1	\$ 24,896	125.1%	1
Administration	\$ 2,098,478	\$ 1,650,775	\$ (447,703)	78.7%	2	\$ 1,227,731	34.5%	2
Volunteers	\$ 199,659	\$ 147,898	\$ (51,760)	74.1%		\$ 143,791	2.9%	
Suppression	\$ 1,841,460	\$ 1,370,958	\$ (470,503)	74.4%	3	\$ 1,280,668	7.1%	3
Prevention & Risk Reduction	\$ 115,607	\$ 27,831	\$ (87,776)	24.1%	4	\$ 31,419	-11.4%	
EMS	\$ 8,451,117	\$ 6,291,219	\$ (2,159,898)	74.4%	3	\$ 5,424,459	16.0%	3
Other Response	\$ 28,450	\$ 14,494	\$ (13,956)	50.9%		\$ 19,729	-26.5%	
Emergency Management	\$ 6,000	\$ 358	\$ (5,642)	6.0%		\$ 2,536	-85.9%	
Facilities	\$ 760,784	\$ 426,801	\$ (333,984)	56.1%		\$ 601,000	-29.0%	5
Vehicles	\$ 582,958	\$ 392,368	\$ (190,590)	67.3%	6	\$ 312,467	25.6%	6
Capital	\$ 1,745,200	\$ 449,898	\$ (1,295,302)	25.8%		\$ 251,105	79.2%	
Total	\$ 15,879,678	\$ 10,828,639	\$ (5,051,039)	68.2%	7, 8	\$ 9,319,801	16.2%	

Clallam County Fire District 3
Notes to September 30, 2024
Financial Statements

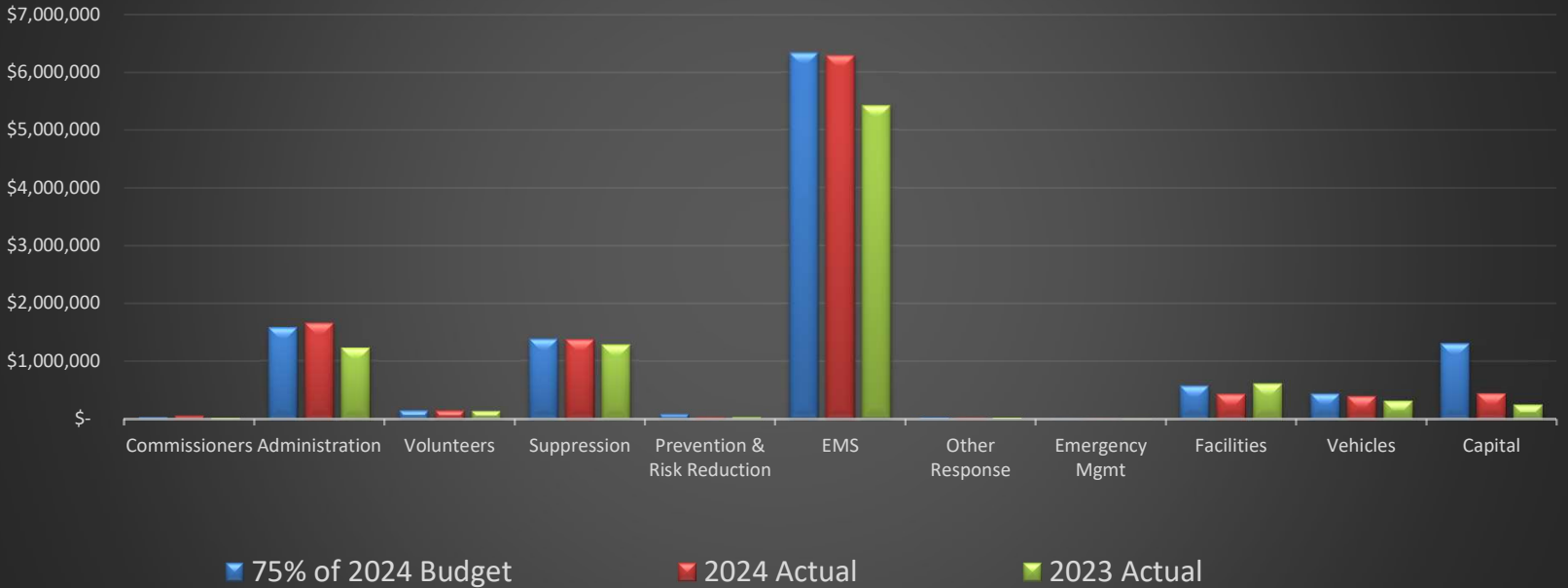
Revenue Notes:

- Note 1. General & EMS Property Tax Revenue: At this point of the year, we typically receive 63% of our General and EMS Tax Levy Revenue, so this revenue stream, our most significant at 93%, is right on track.
- Note 2. Timber Excise Tax: This represents our portion of the 5% excise tax for harvested timber and is not a predictable income stream.
- Note 3. Sale of County Timber: Revenue up significantly from last year and exceeds budget. Receipts also exceed County projections provided in June 2024.
- Note 4. Charges for Services: This budget item includes \$50k for Wildland Deployments & 2/3 of the cost of the Fire Code Technician at full-time or \$67k. We have received \$127k for for Wildland Deployments through the third quarter and \$8k for the shared part-time FCT.
- Note 5. Ambulance Services: Current year receipts include \$37k that typically would have been received in prior years. After adjusting for timing of collection, revenue is up 24.7%.
- Note 6. Miscellaneous Revenue: Includes \$156k for the sale of the Seiberts Creek property (unbudgeted) and \$402k in interest which exceeds budgeted interest of \$318k by 26.5%.
- Note 7. Total Revenue: Total revenue is as expected.

Expenditure Notes:

- Note 1. Commissioners: Costs are up 125% over last year due to increased rate and activity along with \$19k in unbudgeted Nov23 election costs.
- Note 2. Administration: Costs are up 35% due to overlap of Finance Managers and Chiefs, inclusion of Deputy Chief reported under Vehicles for part of 2023, a 29% increase in property and liability insurance, a 167% (9k) increase in overtime and \$22k in retirement related health benefits. Staff overtime is less than the cost of the Office Assistant position that was budgeted but cancelled.
- Note 3. Suppression & EMS: Overtime costs are at 106% of budget compared to 97% of budget in 2023. When wildland related overtime is removed, costs are at 90% of budget. Training related costs are at 98% of budget compared to 34% of budget in 2023. 18% of the training costs are related to 2023 fire academy attendance. In addition, the training budget was reduced by \$46k. Overall costs are as expected for the end of the third quarter.
- Note 4. Prevention & Risk Reduction: Costs are at only 24% of budget due to delay in hiring and moving position to part-time.
- Note 5. Facilities: Costs are down primarily due to the move of the full salary of the Deputy Chief to Administration; a portion was reported in Facilities in prior year. In addition, building maintenance, operating supplies, and small tools/equipment are down from prior year.
- Note 6. Vehicles: Costs are up 26% primarily due to the addition of a mechanic offset by the move of the full salary of the Deputy Chief to Administration; fifty percent was reported in Vehicles in prior year first quarter only. Repair and maintenance costs are up 61% and are over budget by \$31k.
- Note 7. Total Expenditures: Prior year total expenditures for the third quarter were 64.6% of budget compared with 68.2% in current year demonstrating costs/spending at a slightly higher rate this year.
- Note 8. Total Expenditures: All other expenditure categories were reviewed and no concerns or issues were noted.

Expenditures by Department as Compared to 75% of Budget & Prior Year



CLALLAM COUNTY FIRE DISTRICT 3

Agenda Bill No. 2

Board of Commissioners meeting **11/05/2024**

To: Board of Commissioners

From: Misty Shaw, Finance Manager

Subject: Wildland Billing

Recommendation: The recommendation from Staff is that the Board review the presented material and ask questions regarding the year-to-date wildland billing and receipts.

Background: The Board requested a monthly update on the status of the wildland billing and reimbursement.

Discussion: FM Shaw will provide an update on wildland billing activity.

Attachment: Wildland Billing Summary – 10.31.2024

Alternatives: None currently, Information only

Fiscal Considerations: The cost of deploying staff and equipment, billing, and reimbursement rates should be considered.

Impact to the Community: The Public is served when the Board of Commissioners and Managing staff have clear information regarding the cost of services provided and the associated reimbursement.

CCFD3
2024 Wildland Billings

CCFD3

Fire/Event	Incident Number	Ordering Resource	Personnel/Resour ces	Deployment Dates	Amount Billed	Date Billed	Amount Paid	Date Paid	Notes	OT	Backfill OT	Total OT
1 Pioneer	WA-SES-000173	DNR	Swanberg	06.09.2024-06.25.2024	\$ 26,130.44	7/24/2024				\$ 16,749.33	\$ 7,502.25	\$ 24,251.58
2 Pioneer	WA-SES-000173	DNR	Sylte	06.15.2024-06.23.2024	\$ 9,264.03	7/25/2024				\$ 5,463.33	\$ 3,329.44	\$ 8,792.77
3 Pioneer	WA-SES-000173	DNR	Bower	06.12.2024-06.30.2024	\$ 27,745.54	7/29/2024				\$ 16,826.14	\$ 8,585.00	\$ 25,411.14
4 Pioneer	WA-SES-000173	DNR	ALS Kit - Bower	06.12.2024-06.30.2024	\$ 3,800.00	7/29/2024				\$ -	\$ -	\$ -
5 Pioneer	WA-SES-000173	DNR	Bower	07.01.2024-07.04.2024	\$ 5,251.83	7/29/2024				\$ 2,886.84	\$ -	\$ 2,886.84
6 Pioneer	WA-SES-000173	DNR	ALS Kit - Bower	07.01.2024-07.04.2024	\$ 800.00	7/29/2024				\$ -	\$ -	\$ -
7 Cougar Creek	WA-SES-020209	DNR	Sylte	07.17.2024-08.01.2024	\$ 18,344.17	8/14/2024	\$ 18,344.17	9/12/2024		\$ 9,518.58	\$ 4,701.49	\$ 14,220.07
8 Cougar Creek	WA-SES-020209	DNR	Swanberg	07.17.2024-08.01.2024	\$ 27,059.34	8/20/2024	\$ 27,059.34	9/12/2024		\$ 15,403.81	\$ 7,645.90	\$ 23,049.71
9 Pioneer	WA-SES-000173	DNR	Laubach	07.16.2024-07.31.2024	\$ 22,169.51	8/29/2024	\$ 22,169.51	9/12/2024		\$ 10,197.03	\$ 10,031.48	\$ 20,228.51
10 Pioneer	WA-SES-000173	DNR	ALS Kit - Laubach	07.16.2024-07.31.2024	\$ 2,800.00	8/29/2024	\$ 2,800.00	9/12/2024		\$ -	\$ -	\$ -
11 Williams Mine	WA-GPF-000813	DNR	Bower	08.11.2024-08.25.2024	\$ 21,956.12	9/11/2024	\$ 21,956.12	9/19/2024		\$ 13,856.89	\$ -	\$ 13,856.89
12 Williams Mine	WA-GPF-000813	DNR	ALS Kit - Bower	08.11.2024-08.25.2024	\$ 3,000.00	9/11/2024	\$ 3,000.00	9/19/2024		\$ -	\$ -	\$ -
13 Williams Mine	WA-GPF-000813	DNR	Swanberg	08.08.2024-08.28.2024	\$ 27,027.25	9/11/2024	\$ 27,027.25	9/19/2024		\$ 19,393.95	\$ -	\$ 19,393.95
14 Devils Knob	OR-UPF-240402	DNR	Swanberg	09.06.2024-09.25.2024	\$ 33,132.42	9/30/2024				\$ 19,857.60	\$ -	\$ 19,857.60
15 Devils Knob	OR-UPF-240402	DNR	Sylte	09.10.2024-09.21.2024	\$ 13,012.09	10/28/2024				\$ 7,519.12	\$ 3,274.63	\$ 10,793.75
16 Devils Knob	OR-UPF-240402	DNR	Bower	09.08.2024-09.21.2024	\$ 21,612.35	10/29/2024				\$ 11,670.92	\$ 1,752.30	\$ 13,423.22
17 Devils Knob	OR-UPF-240402	DNR	ALS Kit - Bower	09.08.2024-09.21.2024	\$ 2,800.00	10/29/2024				\$ -	\$ -	\$ -
19 Hurricane Helene	NC-FE4-000005	DNR	Swanberg	10.09.2024-10.25.2024	\$ 26,986.78	Pending				\$ 15,078.79	\$ 8,364.86	\$ 23,443.65

Total 2024 Billings:

\$ 292,891.87

\$ 122,356.39

\$ 164,422.33 \$ 55,187.35 \$ 219,609.68

Total Invoices for Personnel - Reimbursement for District Costs:

\$ 279,691.87

Equipment Invoices, no direct District Costs:

\$ 13,200.00

Received from:

\$ 292,891.87

DNR \$ 122,356.39

WSP \$ -

\$ 122,356.39

Accounts Receivable:

Total Billed: \$ 292,891.87

Total Paid: \$ 122,356.39

Amount Due: \$ 170,535.48

OT includes all related taxes

CLALLAM COUNTY FIRE DISTRICT 3

Agenda Bill No. 3

Board of Commissioners meeting 11/05/2024

- To:** Board of Commissioners
- From:** Justin Grider, Fire Chief; Tony Hudson, Deputy Fire Chief & Misty Shaw, Finance Manager
- Subject:** Proposed 2025 Budget
- Recommendation:** Staff is recommending that the Board review the Proposed 2025 Budget and propose any changes before adoption at the next meeting.
- Background:** Staff has prepared the 2025 proposed budget in accordance with District policy and known recommendations from the Board.
- Discussion:** The Board to discuss the proposed 2025 budget.
- Attachments:** Proposed 2025 Budget - Summary
Proposed 2025 Budget - Detail
- Alternatives:** The Board can choose to add and / or reduce income and expenditures or leave the proposed budget as presented.
- Fiscal Considerations:**
The annual budget review by the Board is the most significant financial activity of the year and has a direct impact on 2025 operations and the financial stability of the District.
- Impact to the Community:**
The Public is better served when the District finances are managed in accordance with District Policy and in a when expenditures are planned in a deliberate and diligent manner.

2025 PROPOSED BUDGET CHANGES

Clallam County FD 3

Time: 12:05:35 Date: 10/11/2024

Page: 1

001 Maintenance & Operations

Revenues	2024 Budget	2025 Proposed	Difference		Remarks
310 Taxes					
311 10 00 001 PROPERTY TAXES - GENERAL FUND	10,294,726.00	10,512,599.00	217,873.00	102.1%	Shaw - 2024 General Levy plus 1% and \$105k for new construction
337 20 00 000 LEASEHOLD EXCISE TAX	6,000.00	10,000.00	4,000.00	166.7%	Shaw - historic trend and 2024 YTD
337 40 00 000 TIMBER EXCISE & PRIVATE HARVESTTAX	12,000.00	8,000.00	(4,000.00)	66.7%	Shaw - historic trend and 2024 YTD
310 Taxes	10,312,726.00	10,530,599.00	217,873.00	102.1%	
330 State Generated Revenues					
333 97 05 000 FEDERAL GRANTS - OTHER	0.00	99,000.00	99,000.00	0.0%	Shaw - USDA Brush Truck
333 97 06 000 SAFER GRANT - VC	0.00	0.00	0.00	0.0%	
333 97 07 000 AFG Grant (Radio Replacement)	0.00	0.00	0.00	0.0%	
334 04 90 000 STATE GRANTS	0.00	0.00	0.00	0.0%	
335 02 35 001 Sale of County Timber (035) O&M	0.00	0.00	0.00	0.0%	
337 00 00 000 LOCAL GOVERNMENT GRANTS	0.00	0.00	0.00	0.0%	
337 00 00 095 Sale Of County Timber (034) O&M	201,088.35	37,500.00	(163,588.35)	18.6%	Shaw - Per policy \$50k for operations split with EMS 75/25 remainder for capital - County projections at \$179.7k for O&M
330 State Generated Revenues	201,088.35	136,500.00	(64,588.35)	67.9%	
340 Charges For Services					
342 21 00 000 FIRE CONTROL SERVICES	3,000.00	3,000.00	0.00	100.0%	Shaw - historic trend - school district payments per student
342 21 01 000 FIRE SERVICES - DNR WILDLAND	40,000.00	70,000.00	30,000.00	175.0%	Shaw - historic trend, note: rev prev incl in fire control svcs
342 21 02 000 FIRE SERVICES - STATE MOBE & Other	10,000.00	4,000.00	(6,000.00)	40.0%	Shaw - historic trend
342 21 03 000 FIRE SRVS - VEHICLE MAINT.	18,000.00	25,000.00	7,000.00	138.9%	Shaw - slight incr ovr prev yr budget due to reported vol incr and addn mechanic; YTD trend
342 40 00 000 PROTECTIVE INSPECTION SERVICES	67,000.00	32,100.00	(34,900.00)	47.9%	Shaw - 1/2 of FCT position at 0.667 FTE - City of Sequim ILA
340 Charges For Services	138,000.00	134,100.00	(3,900.00)	97.2%	

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Revenues	2024 Budget	2025 Proposed	Difference		Remarks
360 Misc Revenues					
361 11 00 000 INVESTMENT INTEREST	240,000.00	300,000.00	60,000.00	125.0%	Shaw - recent trend and expected cash outflow
361 40 00 000 OTHER INTEREST	100.00	1,500.00	1,400.00	*****%	Shaw - historic ave plus current YTD data
362 50 00 000 DNR OTHER THAN TIMBER	1,200.00	0.00	(1,200.00)	0.0%	Shaw - prior year and YTD - none recvd
367 00 00 000 PRIVATE DONATION	100,000.00	0.00	(100,000.00)	0.0%	Shaw - none expected
369 10 00 000 SALE OF SURPLUS	40,000.00	10,000.00	(30,000.00)	25.0%	Shaw/Hudson - historic trend/expected surplus items
369 40 00 000 COURT RESTITUTION	0.00	0.00	0.00	0.0%	Shaw - none
369 91 00 000 OTHER MISC REVENUE	8,000.00	13,000.00	5,000.00	162.5%	Shaw - historic trend - purch card rebate, fuel rebates, other misc
360 Misc Revenues	389,300.00	324,500.00	(64,800.00)	83.4%	
380 Non Revenues					
382 90 00 000 Immaterial Fiduciary - Sales Tax Collected	0.00	0.00	0.00	0.0%	Shaw - none, pass through account
380 Non Revenues	0.00	0.00	0.00	0.0%	
390 Other Revenues					
395 10 00 000 Sale of Capital Assets	0.00	0.00	0.00	0.0%	
398 10 00 000 INSURANCE RECOVERIES	0.00	0.00	0.00	0.0%	Shaw - none expected
390 Other Revenues	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 002 Transfer In From EMS Fund 002	0.00	0.00	0.00	0.0%	
397 00 03 001 Transfer In from Capital Fund 003	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	11,041,114.35	11,125,699.00	84,584.65	100.8%	

Expenditures	2024 Budget	Proposed	Difference		Remarks
522 Fire Control					
589 90 00 001 Payroll Draws	0.00	0.00	0.00	0.0%	
589 90 00 002 Payroll Liability Benefit Account	0.00	0.00	0.00	0.0%	

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Expenditures	2024 Budget	Proposed	Difference		Remarks
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522 Fire Control

522 Fire Control	0.00	0.00	0.00	0.0%	
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580 Non Expenditures

582 90 00 000 Immaterial Fiduciary - Sales Tax Remitted	0.00	0.00	0.00	0.0%	Shaw - none budgeted, pass through account
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588 00 00 000 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.0%	
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588 80 00 000 PRIOR PERIOD ADJUSTMENTS	0.00	0.00	0.00	0.0%	
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589 00 00 000 Replenishment Clearing	0.00	0.00	0.00	0.0%	
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589 90 00 003 Payroll Liability Benefit Account	0.00	0.00	0.00	0.0%	
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580 Non Expenditures	0.00	0.00	0.00	0.0%	
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591 Debt Service

591 22 00 020 Equipment Operating Lease	0.00	0.00	0.00	0.0%	
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591 22 70 010 Office Lease	28,800.00	34,258.00	5,458.00	119.0%	Shaw - CPI LLC Admin Ste C & E Annual Lease with CPI incr per contract
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591 Debt Service	28,800.00	34,258.00	5,458.00	119.0%	
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594 Capital Expenditures

594 22 70 010 Equipment Lease	61,063.53	61,063.53	0.00	100.0%	Shaw - Year 3 of 5, Lifepak Monitors
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594 Capital Expenditures	61,063.53	61,063.53	0.00	100.0%	
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597 Interfund Transfers

597 00 00 003 Transfer To Capital Reserve Fund 003	0.00	0.00	0.00	0.0%	
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597 00 00 004 Transfer To Emergency Reserve Fund 004	0.00	0.00	0.00	0.0%	
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597 Interfund Transfers	0.00	0.00	0.00	0.0%	
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100 Commissioners

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Expenditures	2024 Budget	Proposed	Difference		Remarks
522 Fire Control					
522 11 10 010 REGULAR SALARIES	30,144.15	52,164.00	22,019.85	173.0%	Shaw - Miano, Mingee, Nicholas - incr activity
522 11 20 010 SS/MEDICARE	2,306.03	3,990.55	1,684.52	173.0%	Shaw -
522 11 20 013 INDUSTRIAL INSURANCE	25.64	56.46	30.82	220.2%	Shaw -
522 11 20 015 UNEMPLOYMENT - PFML	1,139.85	251.13	(888.72)	22.0%	Shaw -
522 11 20 017 UNIFORMS	600.00	300.00	(300.00)	50.0%	Shaw - Commissioners
522 11 41 030 PROFESSIONAL SERVICE	0.00	0.00	0.00	0.0%	Shaw - none planned/no history
522 11 43 010 TRAVEL-BUSINESS EXCEPT LODGING	500.00	500.00	0.00	100.0%	Shaw -no change from prior year
522 11 43 020 TRAVEL-BUSINESS LODGING	1,500.00	1,500.00	0.00	100.0%	Shaw -no change from prior year
522 11 45 050 COUNTY ELECTIONS	0.00	80,000.00	80,000.00	0.0%	Shaw - levy lid lift and commissioner election estimate
522 11 49 010 DUES/SUBSCRIPTIONS/MEMBERSHIPS	6,000.00	6,150.00	150.00	102.5%	Shaw - WFCA Group XV Level 5 - \$6k; OlyPenFireCommAssoc - \$150
522 11 49 090 OTHER MISCELLANEOUS	250.00	250.00	0.00	100.0%	Shaw - no change from prior year
522 45 43 010 BOARD TRAINING TRAVEL EXCEPT LODGING	2,500.00	2,500.00	0.00	100.0%	Shaw - no change from prior year
522 45 43 020 BOARD TRAINING TRAVEL-LODGING	2,500.00	2,500.00	0.00	100.0%	Shaw -no chng; WFCA Conf Lodging
522 45 49 020 REGISTRATIONS/TUITION - BOARD	2,500.00	2,500.00	0.00	100.0%	Shaw -based on review of 2023 expenditures
522 Fire Control	49,965.67	152,662.14	102,696.47	305.5%	
100 Commissioners	49,965.67	152,662.14	102,696.47	305.5%	

150 General Administration

522 Fire Control					
522 12 10 010 REGULAR SALARIES	1,034,723.33	758,057.07	(276,666.26)	73.3%	Shaw - Grider, Hudson, Shaw, Coleman, Karapostoles, Koehler - decr due to overlap for staff retirements
522 12 10 013 EDUCATION INCENTIVE	7,483.42	0.00	(7,483.42)	0.0%	Shaw -
522 12 10 016 OVERTIME	6,608.63	6,859.76	251.13	103.8%	Shaw -
522 12 10 017 DEFERRED COMPENSATION	19,096.00	15,600.00	(3,496.00)	81.7%	Shaw -

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Expenditures	2024 Budget	Proposed	Difference		Remarks
522 Fire Control					
522 12 10 030 WAGE IN LIEU OF MEDICAL INSURANCE	95,400.00	64,800.00	(30,600.00)	67.9%	Shaw -
522 12 20 010 SS/MEDICARE	17,322.21	12,588.68	(4,733.53)	72.7%	Shaw -
522 12 20 011 PERS/LEOFF	88,548.73	61,080.02	(27,468.71)	69.0%	Shaw -
522 12 20 012 HRA VEBA	79,979.22	0.00	(79,979.22)	0.0%	Shaw - no expected Appendix B Benefits
522 12 20 013 INDUSTRIAL INSURANCE	20,742.91	15,031.29	(5,711.62)	72.5%	Shaw -
522 12 20 014 MEDICAL INSURANCE	43,650.24	43,425.12	(225.12)	99.5%	Shaw -
522 12 20 015 UNEMPLOYMENT	3,799.50	2,685.67	(1,113.83)	70.7%	Shaw -
522 12 20 016 LEAVE BUYOUT	31,323.48	22,868.14	(8,455.34)	73.0%	Shaw -
522 12 20 017 UNIFORMS	2,200.00	2,200.00	0.00	100.0%	Shaw - Chiefs, Admin Staff & IT Tech
522 12 31 020 OPERATING SUPPLIES	16,000.00	14,000.00	(2,000.00)	87.5%	Shaw - reduced based on prior year and YTD
522 12 31 022 COMPUTER HARDWARE & PERIPHERALS	40,000.00	40,000.00	0.00	100.0%	Hudson - no change
522 12 41 000 PROFESSIONAL SERVICES	10,000.00	27,000.00	17,000.00	270.0%	Shaw - newsletter printing x4 \$19.2k, career backgrounds \$5k, other \$2.8k
522 12 41 010 CCFD ANNUAL BANQUET	5,500.00	5,500.00	0.00	100.0%	Grider - no change
522 12 41 013 RECOGNITION	2,000.00	2,000.00	0.00	100.0%	Grider - no planned retirements, no change
522 12 41 020 LEGAL SERVICES	30,000.00	30,000.00	0.00	100.0%	Grider - \$1k for levy, bal for negotiations and reoccurring
522 12 41 031 HUMAN RESOURCES	10,000.00	5,000.00	(5,000.00)	50.0%	Grider - reduced - no planned surveys or exec hiring
522 12 41 032 MEDICAL EXAMS - CAREER	47,500.00	7,500.00	(40,000.00)	15.8%	Grider - no anticipated hiring, cancer screenings in prior year
522 12 41 080 IT/NETWORK CONSULTANT	15,000.00	30,000.00	15,000.00	200.0%	Hudson - increased hours and rate
522 12 42 020 CELLULAR SERVICE	36,000.00	36,000.00	0.00	100.0%	Hudson - no change
522 12 42 030 POSTAGE	10,000.00	20,000.00	10,000.00	200.0%	Grider - \$13.8k for 3 newsletters for levy
522 12 42 040 ADVERTISING	1,000.00	19,800.00	18,800.00	*****	Grider - \$18.8k for levy plus \$1k ongoing
522 12 42 050 ISP / HOSTING	14,000.00	14,000.00	0.00	100.0%	Hudson - Nikola
522 12 43 010 TRAVEL-BUSINESS EXCEPT LODGING	3,000.00	1,500.00	(1,500.00)	50.0%	Grider -
522 12 43 020 TRAVEL-BUSINESS LODGING	1,000.00	1,000.00	0.00	100.0%	Grider -
522 12 45 050 COPY MACHINE	6,000.00	6,000.00	0.00	100.0%	Shaw -no change, based on last two yrs and YTD ave
522 12 46 010 GENERAL INSURANCE	253,000.00	311,000.00	58,000.00	122.9%	Shaw - Enduris insurance renewal plus \$4k for other addns and est \$6k engines

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522 Fire Control					
522 12 48 040 COMPUTER HARDWARE MAINT - EXTERNAL	5,000.00	2,500.00	(2,500.00)	50.0%	Hudson - YTD and prior year trend
522 12 48 050 SOFTWARE MAINTENANCE - EXTERNAL	110,000.00	110,000.00	0.00	100.0%	Hudson -software costs to remain near prior year
522 12 49 010 DUES/SUBSCRIPTIONS/MEMBERSHIPS	2,500.00	2,500.00	0.00	100.0%	Grider - various subscriptions
522 12 49 040 COUNTY FINANCE SERVICES	1,600.00	1,600.00	0.00	100.0%	Shaw - no change
522 12 49 050 STATE AUDIT	18,000.00	18,000.00	0.00	100.0%	Shaw - notice of no rate increase
522 12 49 090 OTHER MISCELLANEOUS	3,000.00	3,000.00	0.00	100.0%	Grider -
522 45 43 011 GEN ADMIN TRAINING TRAVEL EXCEPT LODGING	2,000.00	2,000.00	0.00	100.0%	Grider -
522 45 43 021 GEN ADMIN TRAINING TRAVEL-LODGING	2,500.00	2,500.00	0.00	100.0%	Grider -
522 45 49 021 REGISTRATIONS / TUITION - General Admin	3,000.00	3,000.00	0.00	100.0%	Grider -
522 Fire Control	2,098,477.67	1,720,595.75	(377,881.92)	82.0%	
150 General Administration	2,098,477.67	1,720,595.75	(377,881.92)	82.0%	

175 Volunteers

522 Fire Control					
522 28 10 010 PROGRAM POINTS & SALARIES	149,393.65	145,473.01	(3,920.64)	97.4%	Shaw - Lovering & Volunteer Points
522 28 20 010 SS/Medicare - Volunteers	9,308.61	8,928.12	(380.49)	95.9%	Shaw -
522 28 20 011 PERS/LEOFF	3,552.72	3,233.41	(319.31)	91.0%	Shaw -
522 28 20 013 INDUSTRIAL INSURANCE	173.58	208.44	34.86	120.1%	Shaw -
522 28 20 015 UNEMPLOYMENT	379.95	170.87	(209.08)	45.0%	Shaw -
522 28 20 021 Volunteer Pension And Relief	3,200.00	5,600.00	2,400.00	175.0%	Shaw -
522 28 20 027 Uniforms - Volunteers	2,650.00	2,650.00	0.00	100.0%	Shaw - Volunteer Coordinator & Volunteers
522 28 31 021 Operating Supplies - Volunteers	250.00	250.00	0.00	100.0%	Grider -
522 28 35 011 PPE Supplies - Volunteers	0.00	0.00	0.00	0.0%	Grider -
522 28 41 010 Prof Services - Volunteers	2,000.00	3,000.00	1,000.00	150.0%	Grider - incr based on YTD

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522 Fire Control					
522 28 41 033 MEDICAL EXAMINATIONS - VOLUNTEERS	20,000.00	15,000.00	(5,000.00)	75.0%	Grider - based on YTD trend
522 28 43 011 Volunteer Business Travel Except Lodging	0.00	0.00	0.00	0.0%	Grider -
522 28 43 021 Volunteer Business Travel - Lodging	0.00	0.00	0.00	0.0%	Grider -
522 45 31 035 VOLUNTEER TRAINING SUPPLIES	0.00	0.00	0.00	0.0%	Grider -
522 45 41 075 VOLUNTEER TRAINING-PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%	Grider -
522 45 43 008 VOLUNTEER TRAINING TRAVEL-LODGING	1,000.00	1,000.00	0.00	100.0%	Grider -
522 45 43 009 VOLUNTEER TRAINING TRAVEL EXCEPT LODGING	2,750.00	2,000.00	(750.00)	72.7%	Grider -
522 45 49 019 VOLUNTEER TRAINING REGISTRATIONS/TUITION	5,000.00	5,000.00	0.00	100.0%	Grider -
522 Fire Control	199,658.51	192,513.85	(7,144.66)	96.4%	
175 Volunteers	199,658.51	192,513.85	(7,144.66)	96.4%	

200 Fire Suppression

522 Fire Control					
522 21 10 010 REGULAR SALARIES	931,055.92	995,416.97	64,361.05	106.9%	Shaw - 16% of 51 2933FF Personnel
522 21 10 012 LONGEVITY	11,573.31	15,764.42	4,191.11	136.2%	Shaw -
522 21 10 013 EDUCATION INCENTIVE	11,823.06	12,438.19	615.13	105.2%	Shaw -
522 21 10 015 ACTING OFFICER STIPEND	480.00	672.00	192.00	140.0%	Shaw -
522 21 10 016 OVERTIME	138,346.01	101,738.50	(36,607.51)	73.5%	Shaw - Moved \$60k to Wildland
522 21 10 017 DEFERRED COMPENSATION	19,584.00	19,584.00	0.00	100.0%	Shaw -
522 21 10 018 HOLIDAY PAY	31,294.30	31,984.43	690.13	102.2%	Shaw -
522 21 10 019 MERP	7,344.00	7,344.00	0.00	100.0%	Shaw -
522 21 20 010 SS/MEDICARE	16,752.13	18,115.61	1,363.48	108.1%	Shaw -
522 21 20 011 PERS/LEOFF	61,231.93	66,465.53	5,233.60	108.5%	Shaw -

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522 Fire Control					
522 21 20 012 HRA/VBA	16,505.56	21,321.64	4,816.08	129.2%	Shaw -
522 21 20 013 INDUSTRIAL INSURANCE	56,400.76	81,472.60	25,071.84	144.5%	Shaw -
522 21 20 014 MEDICAL INSURANCE	174,228.05	184,984.20	10,756.15	106.2%	Shaw -
522 21 20 015 UNEMPLOYMENT	3,100.39	4,178.69	1,078.30	134.8%	Shaw -
522 21 20 016 PAID LEAVE CASH OUTS TO HRA	3,338.74	3,929.58	590.84	117.7%	Shaw -
522 21 20 017 UNIFORMS	4,896.00	4,896.00	0.00	100.0%	Shaw - 16% of 51 2933FF Personnel
522 21 31 020 OPERATING SUPPLIES	28,000.00	28,000.00	0.00	100.0%	Grider -
522 21 35 010 PPE OPERATING SUPPLIES	120,000.00	95,000.00	(25,000.00)	79.2%	Grider -
522 21 35 020 RADIOS/PAGERS	5,000.00	5,000.00	0.00	100.0%	Grider -
522 21 35 030 TOOLS/APPLIANCES	7,000.00	7,000.00	0.00	100.0%	Grider -
522 21 41 011 PROFESSIONAL SERVICES	8,000.00	15,000.00	7,000.00	187.5%	Grider -
522 21 43 010 BUSINESS TRAVEL EXCEPT LODGING	750.00	750.00	0.00	100.0%	Grider -
522 21 43 020 BUSINESS TRAVEL - LODGING	500.00	500.00	0.00	100.0%	Grider -
522 21 48 022 PPE MAINT & REPAIRS	45,000.00	30,000.00	(15,000.00)	66.7%	Hudson -
522 21 48 050 SOFTWARE MAINTENANCE - EXTERNAL	0.00	1,500.00	1,500.00	0.0%	Hudson -
522 21 49 010 DUES/SUBSCRIPTIONS/MEMBERSHIPS	500.00	500.00	0.00	100.0%	Grider -
522 21 49 030 PRINTING AND BINDING	0.00	0.00	0.00	0.0%	Grider -
522 21 49 050 RADIO DISPATCH	42,256.00	49,328.00	7,072.00	116.7%	Shaw - Est recvd of \$308,300 split - City of PA PENCOM
522 21 49 060 PSRN	7,000.00	6,909.00	(91.00)	98.7%	Shaw - Est recvd of 43,177 split (7k/37k) Clallam Co Sheriff
522 21 49 090 OTHER MISCELLANEOUS	500.00	500.00	0.00	100.0%	Grider -
522 45 31 030 SUPPRESSION TRAINING SUPPLIES	42,000.00	10,000.00	(32,000.00)	23.8%	Hudson -
522 45 41 070 SUPPRESSION TRAINING PROF SERVICES	10,000.00	10,000.00	0.00	100.0%	Grider -
522 45 43 012 SUPPRESSION TRAINING TRAVEL EXCEPT LODGING	10,000.00	5,000.00	(5,000.00)	50.0%	Grider -
522 45 43 022 SUPPRESSION TRAINING TRAVEL - LODGING	7,000.00	7,000.00	0.00	100.0%	Grider -

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522 Fire Control					
522 45 49 022 REGISTRATIONS/TUITION - Fire Suppression	20,000.00	15,000.00	(5,000.00)	75.0%	Hudson -
522 Fire Control	1,841,460.16	1,857,293.36	15,833.20	100.9%	
200 Fire Suppression	1,841,460.16	1,857,293.36	15,833.20	100.9%	

225 Risk Reduction

522 Fire Control					
522 31 10 010 REGULAR SALARIES	67,553.15	52,979.69	(14,573.46)	78.4%	Shaw - McKenzie - prev year at full-time
522 31 10 013 Prevention Education Stipend	0.00	0.00	0.00	0.0%	Shaw -
522 31 10 016 OVERTIME	0.00	0.00	0.00	0.0%	Shaw -
522 31 10 017 DEFERRED COMPENSATION	1,248.00	0.00	(1,248.00)	0.0%	Shaw -
522 31 10 030 WAGE IN LIEU OF MEDICAL INSURANCE	0.00	0.00	0.00	0.0%	Shaw -
522 31 20 010 SS/MEDICARE	997.62	768.21	(229.41)	77.0%	Shaw -
522 31 20 011 PERS/LEOFF	7,148.44	4,826.45	(2,321.99)	67.5%	Shaw -
522 31 20 013 INDUSTRIAL INSURANCE	2,429.87	2,187.35	(242.52)	90.0%	Shaw -
522 31 20 014 MEDICAL INSURANCE	21,600.00	0.00	(21,600.00)	0.0%	Shaw -
522 31 20 015 UNEMPLOYMENT	379.95	255.05	(124.90)	67.1%	Shaw -
522 31 20 016 SICK/VAC BUY OUT	0.00	0.00	0.00	0.0%	Shaw -
522 31 20 017 UNIFORMS	250.00	250.00	0.00	100.0%	Shaw - FCT
522 31 31 020 OPERATING SUPPLIES	1,500.00	1,000.00	(500.00)	66.7%	Grider -
522 31 43 010 BUSINESS TRAVEL EXCEPT LODGING	0.00	0.00	0.00	0.0%	Grider -
522 31 43 020 BUSINESS TRAVEL - LODGING	0.00	0.00	0.00	0.0%	Grider -
522 31 48 020 EQUIPMENT MAINTENANCE - EXTERNAL	0.00	0.00	0.00	0.0%	Grider -
522 31 48 050 SOFTWARE MAINTENANCE - EXTERNAL	0.00	0.00	0.00	0.0%	Hudson -
522 31 49 010 DUES/SUBSCRIPTIONS/MEMBERSHIPS	2,000.00	750.00	(1,250.00)	37.5%	Grider -

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Expenditures	2024 Budget	Proposed	Difference		Remarks
522 Fire Control					
522 31 49 090 OTHER MISCELLANEOUS	500.00	500.00	0.00	100.0%	Grider -
522 33 31 020 OPERATING SUPPLIES - INVESTIGATIONS	1,200.00	500.00	(700.00)	41.7%	Grider -
522 41 31 020 OPERATING SUPPLIES - PUBLIC EDUCATION	6,000.00	3,000.00	(3,000.00)	50.0%	Hudson -
522 41 41 020 PROFESSIONAL SVCS - PUBLIC EDUCATION	0.00	0.00	0.00	0.0%	Hudson -
522 45 43 017 TRAINING TRAVEL EXCEPT LODGING - Prevention / Education / Investigation	1,000.00	1,000.00	0.00	100.0%	Hudson -
522 45 43 027 TRAINING TRAVEL - LODGING - Prevention / Education / Investigation	1,000.00	1,000.00	0.00	100.0%	Hudson -
522 45 49 027 REGISTRATIONS / TUITION - Prevention/Education/Investigation	800.00	800.00	0.00	100.0%	Hudson -
522 Fire Control	115,607.03	69,816.75	(45,790.28)	60.4%	
225 Risk Reduction	115,607.03	69,816.75	(45,790.28)	60.4%	

300 EMS

522 Fire Control					
522 22 10 010 REGULAR SALARIES	4,865,159.46	5,177,056.03	311,896.57	106.4%	Shaw - 84% of 51 2933FF Personnel
522 22 10 011 EMT IV/Paramedic Stipend	600.00	1,008.00	408.00	168.0%	Shaw -
522 22 10 012 LONGEVITY	60,759.86	82,763.19	22,003.33	136.2%	Shaw -
522 22 10 013 EDUCATION INCENTIVE	62,071.09	65,300.48	3,229.39	105.2%	Shaw -
522 22 10 015 ACTING OFFICER STIPEND	2,520.00	3,528.00	1,008.00	140.0%	Shaw -
522 22 10 016 OVERTIME	726,316.55	849,127.14	122,810.59	116.9%	Shaw -
522 22 10 017 DEFERRED COMPENSATION	102,816.00	102,816.00	0.00	100.0%	Shaw -
522 22 10 018 HOLIDAY PAY	164,295.08	167,918.25	3,623.17	102.2%	Shaw -
522 22 10 019 MERP	38,556.00	38,556.00	0.00	100.0%	Shaw -
522 22 20 010 SS/MEDICARE	87,948.68	95,106.93	7,158.25	108.1%	Shaw -
522 22 20 011 PERS/LEOFF	321,467.61	348,944.04	27,476.43	108.5%	Shaw -

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522 Fire Control					
522 22 20 012 HRA/VBA	86,654.18	111,938.59	25,284.41	129.2%	Shaw - Includes 1 HRA VEBA Appendix G Benefit
522 22 20 013 INDUSTRIAL INSURANCE	296,103.99	427,731.13	131,627.14	144.5%	Shaw -
522 22 20 014 MEDICAL INSURANCE	914,697.27	971,167.08	56,469.81	106.2%	Shaw -
522 22 20 015 UNEMPLOYMENT	16,277.06	21,938.10	5,661.04	134.8%	Shaw -
522 22 20 016 PAID LEAVE CASH OUTS TO HRA	40,412.51	68,505.38	28,092.87	169.5%	Shaw -
522 22 20 017 UNIFORMS	25,704.00	25,704.00	0.00	100.0%	Shaw - 84% of 51 2933FF Personnel
522 22 31 020 OPERATING SUPPLIES	125,000.00	125,000.00	0.00	100.0%	Hudson -
522 22 31 022 Drugs & Medications	0.00	0.00	0.00	0.0%	Shaw - all costs in EMS supplies
522 22 35 010 EMS PPE Operating Supplies	0.00	0.00	0.00	0.0%	None
522 22 35 030 EMS Small Tools & Equipment	26,000.00	15,000.00	(11,000.00)	57.7%	Hudson -
522 22 42 090 OTHER PROFESSIONAL SERV'S/ Transport Billing	2,400.00	3,850.00	1,450.00	160.4%	Shaw - 2024 YTD ave per quarter projected - Systems Des EMS billing
522 22 42 099 Transport Billing Credit	120,000.00	165,000.00	45,000.00	137.5%	Shaw - prior year and YTD
522 22 43 010 BUSINESS TRAVEL EXCEPT LODGING	500.00	500.00	0.00	100.0%	Shaw - no change
522 22 43 020 BUSINESS TRAVEL - LODGING	250.00	250.00	0.00	100.0%	Shaw - no change
522 22 48 010 REPAIR & MAINTENANCE	500.00	1,000.00	500.00	200.0%	Shaw - EMS disposal fees \$800 trend, \$200 medic bicycle maint
522 22 48 050 SOFTWARE MAINTENANCE - EXTERNAL	0.00	15,000.00	15,000.00	0.0%	Hudson -
522 22 49 033 PRINTING & BINDING	1,200.00	600.00	(600.00)	50.0%	Shaw - historical ave \$350, budgeted near historical annual high
522 22 49 050 RADIO DISPATCH	221,844.00	258,972.00	37,128.00	116.7%	Shaw - Est recvd of \$308300k split - City of PA PENCOM
522 22 49 060 PSRN	36,000.00	36,269.00	269.00	100.7%	Shaw - Est recvd of 43,177 split (7k/37k)
522 22 49 070 MEDICAL PROGRAM DIRECTOR	24,000.00	27,000.00	3,000.00	112.5%	Shaw - YTD trend and updated rates for 2024 - Clallam Co EMS Council
522 45 31 031 TRAINING SUPPLIES - EMS	5,000.00	3,000.00	(2,000.00)	60.0%	Hudson -
522 45 41 072 TRAINING PROF SERVICES - EMS	2,500.00	1,000.00	(1,500.00)	40.0%	Hudson -
522 45 43 013 EMS TRAINING TRAVEL EXCEPT LODGING	2,000.00	1,500.00	(500.00)	75.0%	Grider -
522 45 43 023 EMS TRAINING TRAVEL - LODGING	3,000.00	1,500.00	(1,500.00)	50.0%	Hudson -

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522 Fire Control

522 45 49 023 REGISTRATIONS / TUITIONS - EMS	7,500.00	5,000.00	(2,500.00)	66.7%	Hudson -
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522 Fire Control	8,390,053.34	9,219,549.34	829,496.00	109.9%	
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300 EMS	8,390,053.34	9,219,549.34	829,496.00	109.9%	
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350 TEMS

522 Fire Control

522 25 31 020 OPERATING SUPPLIES	500.00	0.00	(500.00)	0.0%	Grider -
522 25 35 030 SMALL TOOLS/MINOR EQUIPMENT	1,000.00	500.00	(500.00)	50.0%	Hudson -
522 25 43 010 BUSINESS TRAVEL EXCEPT LODGING	0.00	0.00	0.00	0.0%	Grider -
522 25 43 020 BUSINESS TRAVEL - LODGING	0.00	0.00	0.00	0.0%	Grider -
522 45 31 034 TEMS TRAINING SUPPLIES	1,250.00	0.00	(1,250.00)	0.0%	Hudson -

522 Fire Control	2,750.00	500.00	(2,250.00)	18.2%	
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350 TEMS	2,750.00	500.00	(2,250.00)	18.2%	
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400 Wildland

522 Fire Control

522 24 10 014 DIFFERENTIAL	1,200.00	1,200.00	0.00	100.0%	Shaw -
522 24 10 016 OVERTIME	0.00	60,000.00	60,000.00	0.0%	Shaw -
522 24 31 020 OPERATING SUPPLIES	450.00	450.00	0.00	100.0%	Grider -
522 24 35 010 PERSONAL PROTECTIVE EQUIPMENT	6,100.00	1,500.00	(4,600.00)	24.6%	Grider -
522 24 35 030 SMALL TOOLS/MINOR EQUIPMENT	1,000.00	750.00	(250.00)	75.0%	Grider -
522 24 43 010 BUSINESS TRAVEL EXCEPT LODGING	1,500.00	0.00	(1,500.00)	0.0%	Grider -

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522 Fire Control					
522 24 43 020 BUSINESS TRAVEL - LODGING	1,500.00	0.00	(1,500.00)	0.0%	Grider -
522 24 48 020 EQUIPMENT MAINTENANCE - EXTERNAL	500.00	0.00	(500.00)	0.0%	Grider -
522 45 31 033 TRAINING SUPPLIES - WILDLAND	0.00	0.00	0.00	0.0%	Grider -
522 45 43 015 WILDLAND TRAINING TRAVEL EXCEPT LODGING	500.00	0.00	(500.00)	0.0%	Hudson -
522 45 43 025 WILDLAND TRAINING TRAVEL - LODGING	500.00	0.00	(500.00)	0.0%	Hudson -
522 45 49 025 REGISTRATIONS/TUITION - Wildland	750.00	0.00	(750.00)	0.0%	Hudson -
522 Fire Control	14,000.00	63,900.00	49,900.00	456.4%	
400 Wildland	14,000.00	63,900.00	49,900.00	456.4%	

450 Tech Rescue

522 Fire Control					
522 23 10 014 DIFFERENTIAL	1,200.00	1,800.00	600.00	150.0%	Shaw -
522 23 31 020 OPERATING SUPPLIES	8,500.00	2,000.00	(6,500.00)	23.5%	Hudson -
522 23 35 010 PERSONAL PROTECTIVE EQUIPMENT	0.00	0.00	0.00	0.0%	Hudson -
522 23 35 030 TOOLS/APPLIANCES	0.00	0.00	0.00	0.0%	Hudson -
522 23 48 020 EQUIPMENT REPAIR & MAINTENANCE	500.00	0.00	(500.00)	0.0%	Hudson -
522 45 31 032 TRAINING SUPPLIES - TECH RESCUE	1,500.00	500.00	(1,000.00)	33.3%	Grider -
522 45 43 014 TECH RESCUE TRAINING TRAVEL EXCEPT LODGING	0.00	0.00	0.00	0.0%	Grider -
522 45 43 024 TECH RESCUE TRAINING TRAVEL - LODGING	0.00	0.00	0.00	0.0%	Grider -
522 45 49 024 REGISTRATIONS/TUITION - Tech Rescue	0.00	0.00	0.00	0.0%	Grider -

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522 Fire Control

522 Fire Control	11,700.00	4,300.00	(7,400.00)	36.8%	
450 Tech Rescue	11,700.00	4,300.00	(7,400.00)	36.8%	

500 HazMat

522 Fire Control

522 26 31 020 OPERATING SUPPLIES	0.00	0.00	0.00	0.0%	Grider -
522 26 35 000 SMALL TOOLS/MINOR EQUIPMENT	0.00	0.00	0.00	0.0%	Grider -
522 26 48 010 EQUIPMENT REPAIR & MAINTENANCE	0.00	0.00	0.00	0.0%	Grider -
522 45 41 073 HAZ MAT TRAINING PROF SERVICES	0.00	0.00	0.00	0.0%	Grider -
522 45 43 018 HAZ MAT TRAINING TRAVEL EXCEPT LODGING	0.00	0.00	0.00	0.0%	Grider -
522 45 43 028 HAZ MAT TRAINING TRAVEL - LODGING	0.00	0.00	0.00	0.0%	Grider -
522 45 49 028 REGISTRATIONS/ TUITION - HAZ-MAT	0.00	0.00	0.00	0.0%	Grider -
522 Fire Control	0.00	0.00	0.00	0.0%	
500 HazMat	0.00	0.00	0.00	0.0%	

610 Emergency Management

522 Fire Control

522 27 31 010 OPERATING SUPPLIES	1,500.00	6,000.00	4,500.00	400.0%	Grider - Starlink
522 27 35 010 SMALL TOOLS/MINOR EQUIPMENT	3,000.00	0.00	(3,000.00)	0.0%	Grider -
522 27 43 010 BUSINESS TRAVEL EXCEPT LODGING	0.00	0.00	0.00	0.0%	Grider -

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522 Fire Control					
522 27 43 020 BUSINESS TRAVEL - LODGING	0.00	0.00	0.00	0.0%	Grider -
522 45 31 036 EMER MNGT TRAINING SUPPLIES	250.00	0.00	(250.00)	0.0%	Grider -
522 45 43 006 EMER MNGT TRAINING TRAVEL EXCEPT LODGING	250.00	0.00	(250.00)	0.0%	Grider -
522 45 43 007 EMER MNGT TRAINING TRAVEL - LODGING	0.00	0.00	0.00	0.0%	Grider -
522 45 43 016 DP&R TRAINING TRAVEL EXCEPT LODGING	0.00	0.00	0.00	0.0%	Grider -
522 45 49 061 REGISTRATION/TUITION - EMER MNGT	1,000.00	0.00	(1,000.00)	0.0%	Hudson -
522 Fire Control	6,000.00	6,000.00	0.00	100.0%	
610 Emergency Management	6,000.00	6,000.00	0.00	100.0%	

700 Facilities

522 Fire Control					
522 45 43 004 MAINT TRAINING TRAVEL EXCEPT LODGING	2,000.00	0.00	(2,000.00)	0.0%	Hudson -
522 45 43 005 MAINT TRAINING TRAVEL - LODGING	2,000.00	0.00	(2,000.00)	0.0%	Hudson -
522 45 49 004 REGISTRATION/TUITION - MAINTENANCE	4,000.00	0.00	(4,000.00)	0.0%	Hudson -
522 50 10 010 REGULAR SALARIES	218,001.97	208,867.39	(9,134.58)	95.8%	Shaw - Huisman & Brygider
522 50 10 012 LONGEVITY	6,221.74	7,539.60	1,317.86	121.2%	Shaw -
522 50 10 013 EDUCATION INCENTIVE	0.00	0.00	0.00	0.0%	Shaw -
522 50 10 016 OVERTIME	19,774.51	20,886.74	1,112.23	105.6%	Shaw -
522 50 10 017 DEFERRED COMPENSATION	2,761.92	2,761.92	0.00	100.0%	Shaw -
522 50 10 030 WAGE IN LIEU OF MEDICAL INSURANCE	48,744.00	54,984.00	6,240.00	112.8%	Shaw -
522 50 20 010 SS/MEDICARE	4,315.36	4,336.27	20.91	100.5%	Shaw -
522 50 20 011 PERS/LEOFF	30,921.81	27,243.74	(3,678.07)	88.1%	Shaw -

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522 Fire Control					
522 50 20 013 INDUSTRIAL INSURANCE	6,196.16	7,236.33	1,040.17	116.8%	Shaw -
522 50 20 014 MEDICAL INSURANCE	0.00	0.00	0.00	0.0%	Shaw -
522 50 20 015 UNEMPLOYMENT	1,139.85	1,025.37	(114.48)	90.0%	Shaw -
522 50 20 016 SICK BUYOUT	2,107.11	4,013.46	1,906.35	190.5%	Shaw -
522 50 20 017 UNIFORMS	1,200.00	900.00	(300.00)	75.0%	Shaw - Huisman & Brygider
522 50 31 010 BUILDING MAINTENANCE - INTERNAL	60,000.00	30,000.00	(30,000.00)	50.0%	Hudson -
522 50 31 019 COVID-19 RESPONSE - SUPPLIES & OTHER	0.00	0.00	0.00	0.0%	Shaw - none
522 50 31 020 OPERATING SUPPLIES	60,000.00	30,000.00	(30,000.00)	50.0%	Hudson -
522 50 35 010 PERSONAL PROTECTIVE EQUIPMENT	1,500.00	750.00	(750.00)	50.0%	Hudson -
522 50 35 030 SMALL TOOLS/MINOR EQUIPMENT	7,500.00	3,000.00	(4,500.00)	40.0%	Hudson -
522 50 41 040 ARCHITECTURE/PLANNING/ENGINEERING	5,000.00	2,500.00	(2,500.00)	50.0%	Hudson -
522 50 42 010 TELECOMMUNICATIONS	16,000.00	16,000.00	0.00	100.0%	Shaw - historic trend - 14.6k based on both century link bills, remainder for others
522 50 45 000 OPERATING RENTALS AND LEASE	6,000.00	6,500.00	500.00	108.3%	Shaw - Misc equip/tools and EMS vending machine (month to month now)
522 50 47 010 ELECTRICITY/WATER/SEWER	72,000.00	74,160.00	2,160.00	103.0%	Shaw - 2024 YTD projected plus 3% est increase
522 50 47 040 PROPANE	32,000.00	25,000.00	(7,000.00)	78.1%	Shaw - historic trend and 2024 YTD
522 50 47 050 CABLE TV	1,400.00	1,500.00	100.00	107.1%	Shaw - YTD plus 1.5% estimated increase
522 50 47 060 REFUSE/RECYCLE	8,000.00	12,000.00	4,000.00	150.0%	Shaw - YTD plus 3% estimated increase
522 50 48 010 BUILDING MAINTENANCE-EXTERNAL	110,000.00	75,000.00	(35,000.00)	68.2%	Hudson -
522 50 48 015 STATION ALARM MONITORING	3,200.00	3,500.00	300.00	109.4%	Shaw - YTD and historical
522 50 48 020 EQUIPMENT MAINTENANCE - EXTERNAL	0.00	0.00	0.00	0.0%	Hudson -
522 Fire Control	731,984.43	619,704.82	(112,279.61)	84.7%	

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700 Facilities	731,984.43	619,704.82	(112,279.61)	84.7%	
<hr/>					
725 Vehicles					
<hr/>					
522 Fire Control					
<hr/>					
522 45 43 019 VEHICLE TRAINING TRAVEL EXCEPT LODGING	2,500.00	1,000.00	(1,500.00)	40.0%	Hudson -
522 45 43 029 VEHICLE TRAINING TRAVEL - LODGING	2,500.00	1,500.00	(1,000.00)	60.0%	Hudson -
522 45 49 029 REGISTRATIONS / TUITION - Vehicles	4,500.00	4,500.00	0.00	100.0%	Hudson -
522 60 10 010 REGULAR SALARIES	192,922.20	188,490.09	(4,432.11)	97.7%	Shaw - Phillips & Schroeder
522 60 10 012 LONGEVITY	964.61	1,018.87	54.26	105.6%	Shaw -
522 60 10 013 EDUCATION INCENTIVE	964.61	1,018.87	54.26	105.6%	Shaw -
522 60 10 014 DIFFERENTIAL	10,800.00	6,300.00	(4,500.00)	58.3%	Shaw -
522 60 10 016 OVERTIME	19,292.22	18,849.01	(443.21)	97.7%	Shaw -
522 60 10 017 DEFERRED COMPENSATION	2,761.92	2,761.92	0.00	100.0%	Shaw -
522 60 10 030 WAGE IN LIEU OF MEDICAL INSURANCE	0.00	0.00	0.00	0.0%	Shaw -
522 60 20 010 SS/MEDICARE	3,301.73	3,167.36	(134.37)	95.9%	Shaw -
522 60 20 011 PERS/LEOFF	23,658.61	19,899.77	(3,758.84)	84.1%	Shaw -
522 60 20 013 INDUSTRIAL INSURANCE	5,345.71	7,236.33	1,890.62	135.4%	Shaw -
522 60 20 014 Medical Insurance	45,986.16	47,883.96	1,897.80	104.1%	Shaw -
522 60 20 015 UNEMPLOYMENT	759.90	854.94	95.04	112.5%	Shaw -
522 60 20 016 SICK/VAC BUY OUT	0.00	0.00	0.00	0.0%	Shaw -
522 60 20 017 UNIFORMS	1,200.00	900.00	(300.00)	75.0%	Shaw - Phillips & Schroeder
522 60 31 010 REPAIR & MAINTENANCE - INTERNAL	70,000.00	70,000.00	0.00	100.0%	Hudson -
522 60 31 020 OPERATING SUPPLIES	25,000.00	15,000.00	(10,000.00)	60.0%	Hudson -
522 60 31 021 Enterprise Services - Cost Of Goods Sold	10,000.00	22,000.00	12,000.00	220.0%	Shaw - YTD projected - increase in contracts with other agencies
522 60 32 010 GAS/DIESEL	96,000.00	93,000.00	(3,000.00)	96.9%	Shaw - YTD and historical

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522 Fire Control					
522 60 35 010 PERSONAL PROTECTIVE EQUIPMENT	1,500.00	1,500.00	0.00	100.0%	Hudson -
522 60 35 030 SMALL TOOLS/MINOR EQUIPMENT	15,000.00	7,500.00	(7,500.00)	50.0%	Hudson -
522 60 41 050 GRAPHIC ARTS	7,500.00	7,500.00	0.00	100.0%	Hudson -
522 60 43 010 BUSINESS TRAVEL EXCEPT LODGING	500.00	0.00	(500.00)	0.0%	Hudson -
522 60 48 010 REPAIR & MAINTENANCE - EXTERNAL	20,000.00	15,000.00	(5,000.00)	75.0%	Hudson -
522 60 48 020 EQUIPMENT MAINTENANCE - EXTERNAL	5,000.00	2,500.00	(2,500.00)	50.0%	Hudson -
522 60 48 050 SOFTWARE MAINTENANCE - EXTERNAL	15,000.00	10,000.00	(5,000.00)	66.7%	Hudson -
522 Fire Control	582,957.67	549,381.12	(33,576.55)	94.2%	
725 Vehicles	582,957.67	549,381.12	(33,576.55)	94.2%	

775 Capital Expenditures

594 Capital Expenditures

594 21 00 010 OTHER RESPONSE - CAPITAL	0.00	0.00	0.00	0.0%	Hudson -
594 22 60 001 STATION 34	250,000.00	445,000.00	195,000.00	178.0%	Hudson -ST34 Kitchen remodel \$195k, Station Alerting \$250k
594 22 60 002 TENDER	250,000.00	0.00	(250,000.00)	0.0%	Hudson -
594 22 60 003 Ambulance	205,200.00	0.00	(205,200.00)	0.0%	Hudson -
594 22 60 004 EMERGENCY MEDICAL	0.00	0.00	0.00	0.0%	Hudson -
594 22 60 005 TRAINING CENTER	0.00	0.00	0.00	0.0%	Hudson -
594 22 60 006 Equipment Replacement (Radios)	0.00	0.00	0.00	0.0%	Hudson -
594 22 60 007 Other Capital	200,000.00	200,000.00	0.00	100.0%	Hudson - New engine outfitting
594 22 60 008 ST 33	0.00	0.00	0.00	0.0%	Hudson -
594 22 60 009 VEHICLE REPLACEMENT	480,000.00	2,020,000.00	1,540,000.00	420.8%	Balance of 3 Spartan engines and brush truck \$180k
594 22 60 011 New Station 33 Development	360,000.00	0.00	(360,000.00)	0.0%	Hudson -
594 22 60 012 New Station 31 Development	0.00	0.00	0.00	0.0%	Hudson -

2025 PROPOSED BUDGET CHANGES

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001 Maintenance & Operations

Expenditures	2024 Budget	Proposed	Difference	Remarks
<hr/>				
594 Capital Expenditures				
<hr/>				
594 Capital Expenditures	1,745,200.00	2,665,000.00	919,800.00	152.7%
775 Capital Expenditures	1,745,200.00	2,665,000.00	919,800.00	152.7%
Fund Expenditures:	15,879,678.01	17,216,538.66	1,336,860.65	108.4%
Fund Excess/(Deficit):	(4,838,563.66)	(6,090,839.66)		

2025 PROPOSED BUDGET CHANGES

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002 EMS Operations

Revenues	2024 Budget	Proposed	Difference		Remarks
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310 Taxes

311 10 00 002 Real And Personal Property Taxes	3,311,074.00	3,340,001.00	28,927.00	100.9%	Shaw - 2024 EMS Levy plus 1% and \$33k for new construction
337 20 00 002 EMS LEASEHOLD EXCISE TAX	3,000.00	4,000.00	1,000.00	133.3%	Shaw - historic trend
337 40 00 002 EMS TIMBER EXCISE & PRIVATE HARVEST TAX	4,000.00	2,500.00	(1,500.00)	62.5%	Shaw - reduced based on YTD
310 Taxes	3,318,074.00	3,346,501.00	28,427.00	100.9%	

330 State Generated Revenues

334 04 90 002 STATE GRANTS (Dept Of Health)	500.00	650.00	150.00	130.0%	Shaw - ave last two years rcvd
335 02 35 002 Sales of County Timber (035)	0.00	0.00	0.00	0.0%	
EMS					
337 00 00 096 SALE OF COUNTY TIMBER (034)	65,753.27	12,500.00	(53,253.27)	19.0%	Shaw - Per policy \$50k for operations split with O&M 75/25 remainder for capital - County projections at \$56.8k for O&M
330 State Generated Revenues	66,253.27	13,150.00	(53,103.27)	19.8%	

340 Charges For Services

342 21 00 002 EMS/CPR CLASS TUITION	1,000.00	1,600.00	600.00	160.0%	Shaw - historic trend with slight incr for YTD/prior yr
342 60 00 000 Ambulance Emergency Service Fees	120,000.00	150,000.00	30,000.00	125.0%	Shaw - recent trend, note: current YTD high due to prior yr collections
369 91 00 002 Sale Of EMS Merchandise	1,800.00	1,500.00	(300.00)	83.3%	Shaw - historic trend
340 Charges For Services	122,800.00	153,100.00	30,300.00	124.7%	

360 Misc Revenues

361 11 00 002 EMS INVESTMENT INTEREST	72,000.00	32,000.00	(40,000.00)	44.4%	Shaw - YTD trend/historic averages
361 40 00 002 EMS OTHER INTEREST	100.00	400.00	300.00	400.0%	Shaw - incr for YTD upwards trend
362 50 00 002 DNR OTHER THAN TIMBER	400.00	0.00	(400.00)	0.0%	Shaw - none recvd prior year or YTD
367 00 00 002 EMS PRIVATE DONATION	0.00	0.00	0.00	0.0%	Shaw - none expected
360 Misc Revenues	72,500.00	32,400.00	(40,100.00)	44.7%	

2025 PROPOSED BUDGET CHANGES

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002 EMS Operations

Revenues	2024 Budget	Proposed	Difference	
Remarks				

397 Interfund Transfers

397 00 00 005 TRANSFER INTO EMS	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	3,579,627.27	3,545,151.00	(34,476.27)	99.0%
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Expenditures	2024 Budget	Proposed	Difference	
597 Interfund Transfers				

597 00 00 002 Transfer To Operations Fund 001	0.00	0.00	0.00	0.0%
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597 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	3,579,627.27	3,545,151.00		
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2025 PROPOSED BUDGET CHANGES

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003 Capital Reserve

Revenues	2024 Budget	Proposed	Difference	Remarks
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360 Misc Revenues

361 11 00 003 INVESTMENT INTEREST - CAPITAL RESERVE	6,000.00	25,000.00	19,000.00	416.7% Shaw - recent trend/declining balance
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360 Misc Revenues	6,000.00	25,000.00	19,000.00	416.7%
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397 Interfund Transfers

397 00 00 001 Transfer In From Operations Fund 001	0.00	0.00	0.00	0.0%
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397 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Revenues:	6,000.00	25,000.00	19,000.00	416.7%
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Expenditures	2024 Budget	Proposed	Difference	Remarks
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597 Interfund Transfers

597 00 00 005 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	0.00	0.0%
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597 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	6,000.00	25,000.00		
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2025 PROPOSED BUDGET CHANGES

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004 Compensated Balances Reserve

Revenues	2024 Budget	Proposed	Difference	Remarks
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397 Interfund Transfers

397 00 00 004 Transfer In From Operations Fund 001	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2025 PROPOSED BUDGET CHANGES

Fund Totals

Clallam County FD 3

Fund	Revenues				Expenditures			
	2024 Budget	Proposed	Difference		2024 Budget	Proposed	Difference	
001 Maintenance & Operations	11,041,114.35	11,125,699.00	84,584.65	100.8%	15,879,678.01	17,216,538.66	1,336,860.65	108.4%
002 EMS Operations	3,579,627.27	3,545,151.00	(34,476.27)	99.0%	0.00	0.00	0.00	0.0%
003 Capital Reserve	6,000.00	25,000.00	19,000.00	416.7%	0.00	0.00	0.00	0.0%
004 Compensated Balances Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Excess/(Deficit):	14,626,741.62	14,695,850.00	69,108.38	100.5%	15,879,678.01	17,216,538.66	1,336,860.65	108.4%

**Clallam County Fire District 3
2025 Revenue Forecast - Proposed**

	<u>2024 Revenue, Adopted</u>	<u>2025 Revenue, Proposed</u>	<u>Amount Change</u>	<u>Percentage Change</u>	<u>Notes</u>
Taxes					
General Property Tax	\$ 10,294,726	\$ 10,512,599	\$ 217,873	2.12%	<i>Includes 1% increase & new construction estimate</i>
EMS Property Tax	\$ 3,311,074	\$ 3,340,001	\$ 28,927	0.87%	<i>Includes 1% increase & new constr est (prior levy less than exp)</i>
Leasehold Excise Tax	\$ 9,000	\$ 14,000	\$ 5,000	56%	<i>Increase based on current activity</i>
Timber Excise Tax	\$ 16,000	\$ 10,500	\$ (5,500)	-34%	<i>Decrease based on current activity</i>
Total Taxes	<u>\$ 13,630,800</u>	<u>\$ 13,877,100</u>	<u>\$ 246,300</u>	<u>1.81%</u>	
Grant Revenue	\$ 500	\$ 99,650	\$ 99,150	19830%	<i>Incr State grant based on current activity; USDA brush truck</i>
Charges For Services	\$ 140,800	\$ 137,200	\$ (3,600)	-3%	<i>Decrease based on decr reimbursment for FCT (2/3) & inc. mechanic services revenue</i>
Ambulance Services	\$ 120,000	\$ 150,000	\$ 30,000	25%	<i>Increase based on current activity, historic trend</i>
Miscellaneous	\$ 467,800	\$ 381,900	\$ (85,900)	-18%	<i>Includes investment interest & sale of surplus (prior yr \$100k donation)</i>
Sale of County Timber	\$ 266,842	\$ 50,000	\$ (216,842)	-81%	<i>Budgeted Amount is per Policy 6010; County projections far exceed budgeted revenue</i>
Total	<u><u>\$ 14,626,742</u></u>	<u><u>\$ 14,695,850</u></u>	<u><u>\$ 69,108</u></u>	<u><u>0.47%</u></u>	

**Clallam County Fire District 3
2025 Expense Forecast - Proposed**

Department	2024 Adopted	2025 Proposed	Amount change	Percentage Change	Notes
Commissioners	\$ 49,966	\$ 152,662	\$ 102,696	206%	<i>Incr of \$80k for levy/comm election costs and incr. comm reimbursement activity</i>
Administration	\$ 2,127,278	\$ 1,754,854	\$ (372,424)	-18%	<i>Decr due to previous staff overlap and retirement related benefits, no cancer screening offset by incr in newsletter/levy education and liability insurance costs</i>
Volunteers	\$ 199,659	\$ 192,514	\$ (7,145)	-4%	<i>Decr in medical exams for new volunteers</i>
Suppression	\$ 1,841,460	\$ 1,857,293	\$ 15,833	1%	<i>Incr in staffing related costs offset by reduction in travel/training costs, moved \$60k in overtime to wildland</i>
Risk Reduction	\$ 115,607	\$ 69,817	\$ (45,790)	-40%	<i>FCT position at 0.67 FTE instead of full-time, decr pub ed operating supplies</i>
EMS	\$ 8,451,117	\$ 9,280,613	\$ 829,496	10%	<i>Incr in staffing related costs/overtime, \$45k incr in transport billing credit</i>
TEMS	\$ 2,750	\$ 500	\$ (2,250)	-82%	
Wildland	\$ 14,000	\$ 63,900	\$ 49,900	356%	<i>Moved \$60k in overtime from Suppression, decr in equip and travel/training</i>
Tech Rescue	\$ 11,700	\$ 4,300	\$ (7,400)	-63%	
HazMat	\$ -	\$ -	\$ -	0%	
Emergency Management	\$ 6,000	\$ 6,000	\$ -	0%	
Facilities	\$ 731,984	\$ 619,705	\$ (112,280)	-15%	<i>Reduction in building maint, supplies and travel/training costs</i>
Vehicles	\$ 582,958	\$ 549,381	\$ (33,577)	-6%	<i>Reduction in vehicle maint, supplies, and travel/training costs</i>
Capital	\$ 1,745,200	\$ 2,665,000	\$ 919,800	53%	
Total	\$ 15,879,678	\$ 17,216,539	\$ 1,336,861	8%	

**Clallam County Fire District 3
2025 Proposed Budget
Capital Expenditures**

<u>Item / Project</u>	<u>Estimated Cost</u>
Purchases in Apparatus Replacement Plan	
Brush Rig	\$ 180,000
Balance of 3 New Engines	\$ 1,840,000
Total in Plan	<u>\$ 2,020,000</u>
Facility & New Items	
ST34 Kitchen Remodel	\$ 195,000
Station Alerting	\$ 250,000
New Engine Outfitting	\$ 200,000
Total Facility & New Items	<u>\$ 645,000</u>
Total Capital Expenditures	<u><u>\$ 2,665,000</u></u>

Clallam County Fire District 3
2025 Proposed Budget
Ongoing Revenue and Expenditures

*The District's on-going expenses will be
supported by on-going revenues per SOP 6010 2.1*

Total Budgeted Revenue	\$ 14,695,850
Less 2025 Revenue - one time in nature	\$ (109,650)
Total Ongoing Revenue	<u>\$ 14,586,200</u>
Total Proposed Expenditures	\$ 17,216,539
Less 2025 Operating Expenditures - one time in nature	\$ -
Less Capital Expenditures	\$ (2,665,000)
Total Ongoing Expenditures	<u>\$ 14,551,539</u>
Ongoing Revenue over Ongoing Expenditures	<u>\$ 34,661</u>

2025 Fund Balance Rollforward - Based on Proposed Budget 11.05.2024

2025 Proposed Budget - Projected Ending Fund Balances				
	Operations & Maintenance Fund	Capital Reserve Fund (Assigned)	Employee Liability Fund (Assigned) <i>per SOP 6010 2.4.2</i>	Total all Funds
Total Anticipated Ending Fund Balance at 12.31.2024	\$ 7,549,340	\$ 2,027,331	\$ 793,000	\$ 10,369,671
Projected Revenue - 2025	\$ 14,695,850	\$ -	\$ -	\$ 14,695,850
Planned Expenditures - 2025				
Operating	\$ 14,551,539			\$ 14,551,539
Capital - In Apparatus Replacement Plan		\$ 2,020,000		\$ 2,020,000
Capital - Other	\$ 645,000			\$ 645,000
Total Planned Expenditures - 2025	\$ 15,196,539	\$ 2,020,000	\$ -	\$ 17,216,539
Net from 2025 Activity	\$ (500,689)	\$ (2,020,000)	\$ -	\$ (2,520,689)
Fund Transfers				
Transfer to Capital for Funded Replacement	\$ (300,000)	\$ 300,000		\$ -
Transfer to Employee Liability for leave increases	\$ (60,000)		\$ 60,000	\$ -
Total Anticipated Ending Fund Balance 12.31.2025	\$ 6,688,651	\$ 307,331	\$ 853,000	\$ 7,848,982
Assigned Reserve for Cash Flow - 17% <i>per SOP 6010 2.4.1</i>	\$ 2,473,762			
Assigned Reserve for Contingency - 15% <i>per SOP 6010 2.4.1</i>	\$ 2,182,731			
				32% of Operating Exp Budget Set by Policy 6010
Total Assigned Reserve	\$ 4,656,492	\$ 307,331	\$ 853,000	\$ 5,816,823
Anticipated Unassigned Fund Balance at 12.31.2025	\$ 2,032,159	\$ -	\$ -	\$ 2,032,159

**Clallam County Fire District 3
2025 Proposed Budget
Staffing Summary - Page 1 of 2**

2025 Proposed Budget - Headcount

Position	2024 Current Staffing	2025 Planned Staffing	Change	Notes
Battalion Chief	3	3	0	
Captain	10	10	0	
FF/PM	22	23	1	1 vacant
FF/EMT	15	15	0	
Chief	2	2	0	
Admin & Finance	4	4	0	Removed planned but vacant part-time admin asst
Maintenance / Vehicles	4	4	0	Removed planned but vacant part-time field grounds maintenance staff
Volunteer Program	1	1	0	
Prevention	1	1	0	
Legislative	3	3	0	
Total Personnel	<u>65</u>	<u>66</u>	<u>1</u>	

Clallam County Fire District 3

2025 Proposed Budget

Staffing Summary - Page 2 of 2

2025 Proposed Budget Salary & Benefit Costs

Position	Number	Average Cost		Total Cost
Battalion Chief	3	\$	254,027.62	\$ 762,082.85
Captain	10	\$	236,710.45	\$ 2,367,104.51
FF/PM	23	\$	195,481.01	\$ 4,496,063.27
FF/EMT	15	\$	169,104.27	\$ 2,536,564.03
2933Maint	4			\$ 636,375.95
Non-Rep	11			\$ 1,160,067.81
Total	66			\$ 11,958,258.42

Non-Represented Staff

Headcount	Member	Position	FTE Status
1	Miano	Commissioner	n/a
1	Mingee	Commissioner	n/a
1	Nicholas	Commissioner	n/a
1	Grider	Fire Chief	1
1	Hudson	Deputy Chief	1
1	Shaw	Finance Manager	1
1	Coleman	Executive Assistant	1
1	Karapostoles	Administrative Assistant	1
1	McKenzie	Fire Code Technician	0.67
1	Koehler	IT Technician	0.5
1	Lovering	Volunteer Coordinator	0.5
11			7