



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS – SPECIAL MEETING MINUTES

August 6, 2024

Chair Nicholas called the Board of Commissioners Meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Jeffrey Nicholas, Michael Mingee and Bill Miano, Chief Justin Grider, District Secretary Lori Coleman, Finance Manager Misty Shaw, Maintenance Supervisor Tharin Huisman, FF/EMT Beau Sytle, Volunteer Coordinator Chris Lovering, and CCFD3 Captains on Zoom.

Changes to the Agenda – None

PUBLIC COMMENT – None

CONSENT AGENDA

1.) Regular Meeting Minutes, July 16, 2024

Commissioner Mingee moved, and Commissioner Miano seconded to approve the Consent Agenda as presented. **MOTION CARRIED**

Chief's Reports – Chief Grider reported:

- Chief Grider continues to research a PIO position.
- Budget preparation for 2025 is in full swing.
- The Community Paramedic position has been accepted by Mark Karjalainen and is expected to start September 1, 2024; goals are being discussed for this position.
- Staff are attending webinars for the First Due program that would replace Telestaff.
- Levy Committee has their first meeting.
- WSBR site visit will be in September, staff are gathering information to send ahead of time to make the process as smooth as possible.
- MSO Konopaski will present at the next Board Meeting on behalf of the Strategic Plan's planning committee.
- Staff continue to assess growth within the community as there are a number of large projects being proposed.

Agenda Bill 1: Budget Forecasting – Finance Manager Misty Shaw reported on this topic. She has previously reported on the budget including both a General and MES Levy Lid lift with an 18-million-dollar station. The presentation today was on an updated forecast with only the General Levy Lid Lift and a 10-million-dollar station. She showed one attachment with the lid lift renewal being successful and one without the lid lift renewal being successful; both had the apparatus plan with purchases being delayed one year. She reported that she is in favor of only renewing the General Levy in 2025 and postponing the EMS Levy renewal until 2026. **INFORMATION ONLY, NO ACTION REQUESTED.**

GOOD OF THE ORDER –

- Commissioner Mingee reported that he wants to watch Impact Fees closely moving forward.
- FM Shaw reported that she researched the Wildland billing procedures and reimbursement and assured the commissioners that the District is made whole for cost incurred by sending members to wildland events.
- Commissioner Nicholas reported that he will be out of town next week.
- Commissioner Mingee reported that he attended Interest Based Bargaining Training.
- Commissioner Mingee continues to attend the Revenue Advisory Committee Meetings.
- Next weekend will be the Unity of Effort and Diamond Point Airshow events.
- Chief Grider will attend the Walmart Reopening event.
- The IAFF Motorcycle Group will collect the Ribbon in honor of Captain Chad Cate, who dies in the Line of Duty on January 12th, 2023, on Thursday August 8th, 2024, to take back to Olympia to be honored on August 11th, 2024, at the Washington State Fallen Firefighter's Memorial event.

EXECUTIVE SESSION

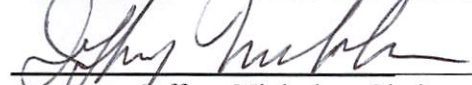
Chairman Nicholas called for an Executive Session beginning at 2:10 p.m., expected to last for sixty (60) minutes under - RCW 42.30.110 (g), to review the performance of a public employee ,RCW 42.30.140 (4) - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress, and RCW 42.30.110 (c) - To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. In attendance were Commissioners Nicholas, Mingee, Miano, and Fire Chief Justin Grider. At 3:10 p.m. Commissioner Nicholas called the meeting back into Regular Session. No decisions were reached during the Executive Session.

NEXT MEETINGS –

8/20/2024 – Regular Board Meeting – Strategic Plan Planning Committee update and Levy Committee recommendation.

ADJOURNMENT

Commissioner Nicholas called for adjournment at 3:10 p.m.



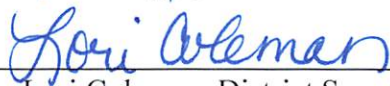
Jeffrey Nicholas, Chairman



Michael Mingee, Vice Chairman



Bill Miano, Commissioner

Attest: 

Lori Coleman, District Secretary