

**CLALLAM COUNTY FIRE DISTRICT 3  
BOARD OF COMMISSIONERS**

**MEETING MINUTES**

**REGULAR MEETING**

**JULY 5<sup>th</sup>, 2016**

The Regular Meeting of the Board of Fire Commissioners was called to order by Chairman Barnfather at 1:00 p.m. on Tuesday, July 5<sup>th</sup>, 2016, located at Fire District 3's Headquarters Station, 323 North Fifth Avenue, Sequim, WA.

**ATTENDANCE:** Commissioner James D. Barnfather, Commissioner G. Michael Gawley, Chief Ben Andrews, Assistant Chief Tony Hudson, Assistant Chief Dan Orr, Alwynn Movius, Lt. Ryan Tillman and VanDeWege, FF/PM Tyler Johnson, Volunteer Anaka Helseth, and Lori Coleman.

**EXCUSED ABSENCE:** Assistant Chief Quitslund [sick]

**APPROVAL OF MINUTES: MOTION:** Commissioner Gawley moved and Commissioner Barnfather provided a second for approval of the June 21st, 2016, Regular Meeting Minutes. The **MOTION** carried unanimously.

**PUBLIC COMMENT:** Commissioner Barnfather opened the floor for public comment. Lt. Tillman asked for additional time to review a complete agenda packet before he commented. Tyler Johnson stated he wished to wait to go after Lt. Tillman. Commissioner Barnfather agreed to continue the meeting to allow Lt. Tillman the time he requested before he speaks.

**REGULAR BUSINESS:**

**Report — Operations:** Assistant Chief Hudson gave a brief overview of the report he handed out in the packet. He advised that both Erik Payne and Jack Hueter have accepted conditional job offers and that they are getting the necessary pre-requisites for the position done at this time. Their scheduled start dates are August 1<sup>st</sup>, 2016. Hueter will start his station probation right away, while Payne will only be here for a few days before he is sent off to the State Fire Academy. Commissioner Gawley asks about getting additional supplies (body armor and equipment) for our Tactical Medics, Chief Andrews and Hudson both advise that at this time they are still not clear as to the role that our Tactical Medics will play while working with the Sheriff's Department and until that role is clear, they are not prepared to order additional supplies.

**Report — Logistics:** Assistant Chief Quitslund is absent. Chief Andrews advises that the Logistics report is enclosed and that all questions and concerns can be forwarded to him to answer during his absence.

**Public Comment Revisited:**

**First speaker:** Lt. Tillman [P.O. Box 251 in Port Hadlock] stated his concerns over the numbers involving various topics. He stated that the proposed hiring of 20-40 more personnel was not a proposal of the Union. He also disagreed with call volume projections, and the direction the District is headed. He stated that he would like to have a Board packet available before the meeting. He inquired if the Board intends to interview candidates for the vacant Commissioner position, to which Commissioner Barnfather stated that the issue would be addressed later in the meeting

**Second Speaker:** Tyler Johnson [2613 Kitchen Dick Rd in Sequim] commented that the previous speaker covered all of his concerns.

Commissioner Barnfather

**\*\*Commissioner Barnfather announced that there is a slight change to the agenda, agenda item number 1 & 2 will be postponed until next meeting as the individuals who the items were regarding were not able to attend today's meeting. Agenda item number 1 & 2 as follows are the additions to the agenda.**

**Agenda Bill No. 1. Acceptance of Commissioner Richard Houts Resignation –** Commissioner Barnfather reminded the board that at the last regular board meeting Commissioner Houts submitted a letter of resignation effective June 30, 2016. Motion: Commissioner Barnfather moved to accept the Letter of Resignation from Commissioner Houts, Commissioner Gawley provided a second. The **MOTION** carried unanimously.

**Agenda Bill No. 2. Declaration of Position #2 vacant –**Commissioner Barnfather moved to declare the Board Position #2 vacant, Commissioner Gawley seconded. The **MOTION** carried unanimously. Commissioner Barnfather stated that it would be in the best interest of the community if the vacant position were to be filled immediately, in accordance with RCW 42.12.070 Commissioner Barnfather moved to appoint Steve Chinn to the Board Position #2 until the term has ended, Commissioner Gawley provided a second. The **MOTION** carried unanimously.

**Agenda Bill No. 3. Maintenance CBU MOU Ratification –** Chief Andrews explained to the board that they have concluded negotiations with the Maintenance and Mechanics bargaining unit of IAFF local 2933. He estimates the cost of the three year contract to be \$ 39,678.25. The bargaining unit has not voted on the contract yet, but is anticipated to do so soon. Commissioner Barnfather moved to ratify the collective bargaining agreement with the Maintenance and Mechanics bargaining unit of IAFF Local #2933, Commissioner Gawley provided a second. The **MOTION** carried unanimously.

**Agenda Bill No. 4. Station 37 Move-up Pilot –** Chief Andrews advised the board that as of the end of the first month, June 2016, the impact of the pilot move-up to the response area of Station 35 and 37 has been an increase in response time of 50 seconds over-all and 1 minute and 54 seconds during the peak hours of 09:00 to 20:00. A handout he gave everyone, the handout is included in the final board packet. Chief Andrews further explained that other measures of performance are being evaluated and should be ready for the next board meeting. No action, information only.

**Agenda Bill No. 5. Extend Firefighter-Paramedic Eligibility List –** Chief Andrews advised the board that the current eligibility list expires at the end of August. Staff is planning on a new test in late September. There may be openings that occur before a new test can be accomplished, therefore he is requesting that the board extend the life of the list until the end of October. Commissioner Gawley moved to extend the Eligibility List that currently expires at the end of August to expire on October 31<sup>st</sup>, 2016, Commissioner Barnfather provided a second. The **MOTION** carried unanimously.

**Agenda Bill No. 6. MOTION: Approval of Anaka Helseth to Recruit Academy –** Commissioner Gawley moved to approve full advancement for costs associated in the 2016 Recruit Academy on behalf of Anaka Helseth, Commissioner Barnfather provided a second. The **MOTION** carried unanimously.

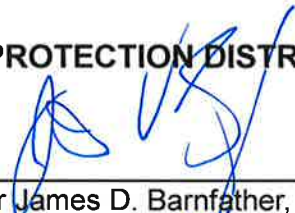
**Agenda Bill No. 7. MOTION:** Commissioner Barnfather moved, and Commissioner Gawley provided a second, to approve Accounts Payable Claim check numbers 105142 through 105177 totaling \$86,998.86; Payroll Draw and Volunteer Point Payment totaling \$43,201.39 for a Disbursement Grand Total of \$130,200.25. The **MOTION** carried unanimously.

**EXECUTIVE SESSION: N/A**

**GOOD OF THE ORDER:** Assistant Chief Orr advises that we had 5 firework related calls on July 4<sup>th</sup>, 2016. None were major incidents that he is aware of.

**ADJOURNMENT:** Chairman Barnfather called for adjournment at 1:40 p.m.

**CLALLAM COUNTY FIRE PROTECTION DISTRICT NO. 3**

By:   
\_\_\_\_\_  
Commissioner James D. Barnfather, Chairman

By:   
\_\_\_\_\_  
Commissioner G. Michael Gawley

ATTEST:

By:   
\_\_\_\_\_  
Ben Andrews, Fire Chief