

**CLALLAM COUNTY FIRE DISTRICT 3  
BOARD OF COMMISSIONERS**

**MEETING MINUTES**

**SPECIAL MEETING**

**OCTOBER 24, 2016**

The Special Meeting of the Board of Fire Commissioners was called to order by Chairman Barnfather at 6:00 p.m. on Monday, October 24<sup>th</sup>, 2016, located at Fire District 3's Headquarters Station, 323 North Fifth Avenue, Sequim, WA.

**ATTENDANCE:** Commissioner James D. Barnfather, Commissioner G. Michael Gawley, Commissioner Steve Chinn, Chief Ben Andrews, Assistant Chief Tony Hudson, and Assistant Chief Eric Quitslund. Dr. Steven Knight and Ian Womack of Fitch & Associates were present.

Chairman Barnfather welcomed those in attendance and introduced the district staff.

Chief Andrews introduced Dr. Knight and Mr. Womack of Fitch and Associates, representative of the firm that is in the process of completing the Service Delivery Study contracted by the fire district. Chief Andrews explained the purpose of the meeting was to provide an initial overview of the Data and GIS reports that the study is being based on. It is also an opportunity to ask questions about what the data is measuring, what implications may be and how the data was derived.

Mr. Womack and Dr. Knight proceeded to highlight the key elements of the Data and GIS reports. There were a few questions from both staff and public that were answered in detail. The presenters will be providing a more updated report to the district in coming weeks that will include additional information that has not been yet included in the previous partial drafts segments of the report.

There was a brief question and answer period that included follow-up questions to the presentation. When there were no more questions for the audience. Chairman Barnfather thanked those in attendance for their time and attention.

**BOARD ACTION:** There was no action taken.

**ADJOURNMENT:** Chairman Barnfather called for adjournment at 7:30 p.m.

**CLALLAM COUNTY FIRE PROTECTION DISTRICT NO. 3**

By:   
Commissioner James D. Barnfather, Chairman

By:   
Commissioner G. Michael Gawley, Vice Chairman

By:   
Commissioner Steven K Chinn

ATTEST:

By:   
Ben Andrews, Fire Chief