



# Clallam County Fire District 3

*Motto: Serve, Respect, Prevent and Protect*

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## BOARD OF COMMISSIONERS - SPECIAL MEETING MINUTES

October 24, 2017

Chair Barnfather called the Board of Commissioners Regular meeting for Clallam County Fire District 3 to order at 10:00 a.m. at Station 34 – 323 N Fifth Avenue, Sequim, WA. Present were: Commissioners James D. Barnfather, G. Michael Gawley, Steven K. Chinn, Fire Chief Ben Andrews, Assistant Chiefs Tony Hudson and Eric Quitslund, Administrative Assistant Lori Coleman, and Finance Manager Alwynn Movius.

### APPROVAL OF AGENDA

Commissioner Barnfather called for changes to the agenda; receiving none.

### PUBLIC COMMENT

Public comment was not held during this meeting.

### SPECIAL MEETING BUSINESS

**Agenda Bill 1: 2018 Revenue and Expense Budget** – Commissioner Barnfather opened the meeting, explaining that the purpose for the special meeting was to conduct a Budget Workshop for the proposed 2018 budget and that no action would be taken by the Board and that no Public Comment Period would be held.

Chief Andrews and Alwynn Movius handed out a 2018 Budget Workshop Packet to attendees and presented the contents of the packet to the Commissioners to inform them of the proposed 2018 Budget. The packet included a Historical Analysis from December 2015 to September 2017, highlighting fund balances, budget details and financial trends. Chief Andrews and Alwynn explained how the Historical Analysis, along with using current financial data and anticipated revenues and expenditures, was relevant in the creation of the proposed 2018 budget. They also discussed the capital purchases proposed for the 2018 budget.

No action was taken during the workshop.

### EXECUTIVE SESSION

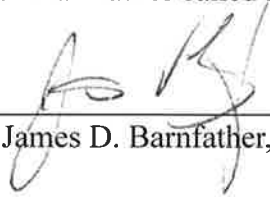
No executive session was held.

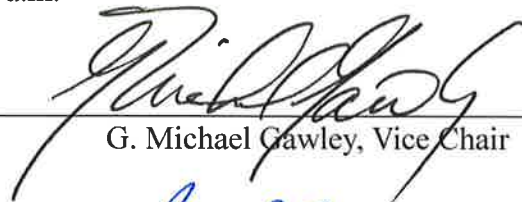
### GOOD OF THE ORDER

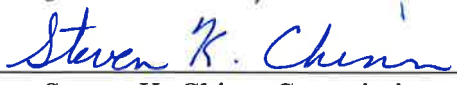
- None

### ADJOURNMENT

Chair Barnfather called for adjournment at 11:19 a.m.

  
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James D. Barnfather, Board Chair

  
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G. Michael Gawley, Vice Chair

  
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Steven K. Chinn, Commissioner

Attest:   
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Ben Andrews, Board Secretary