



# *Clallam County Fire District 3*

*Motto: Service Driven Through Excellence and Innovation*

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## **BOARD OF COMMISSIONERS - REGULAR MEETING MINUTES**

**September 21st, 2021**

Chair Gawley called the Board of Commissioners Regular meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App. Present were: Commissioners G. Michael Gawley, Steven K. Chinn, and Bill Miano, Chief Ben Andrews, Assistant Chiefs Tony Hudson and Dan Orr, Administrative Assistants Lori Coleman and Caity Karapostoles, Finance Manager Alwynn Whitaker, Maintenance Supervisor Tharin Huisman, Lt. Joel McKeen, Fire Code Technician Mike Mingee, and community member Duane Chamlee.

### **CHANGES TO THE AGENDA**

No changes requested

### **APPROVAL OF MINUTES**

Commissioner Miano moved and Commissioner Chinn seconded to approve September 7<sup>th</sup>, 2021 Regular Meeting minutes. **MOTION CARRIED.**

### **PUBLIC COMMENT**

No public comment

### **REGULAR BUSINESS**

**Agenda Bill 1: Purchase of Hurst Spreaders** – AC Hudson provided the Board with an update on the upgrades the District is making in extrication equipment by purchasing a Hurst eDraulic (battery operated) spreader. The funds for the purchase are available and included a sizable donation received from a community member. **INFORMATION ONLY, NO ACTION REQUESTED.**

**Agenda Bill 2: Purchase of Radio Accessories** - AC Hudson provided the Board with an update on the purchase of portable radio accessories from Silke Communications. The purchase includes speaker mics, a bank of battery chargers, portable radio batteries and car chargers for the portable radios. The funds for the purchase are included in the 2021 Capital Budget. **INFORMATION ONLY, NO ACTION REQUESTED.**

**Agenda Bill 3: MOU Regarding Changes to the Collective Bargaining Agreement** – AC Orr has been working with IAFF Local #2933 to draft a Memorandum of Understanding to address the move of all District Lieutenants to Captains and doing away with the District's Lieutenant designation. Commissioner Miano moved and Commissioner Chinn seconded to approve the MOU with Local #2933 regarding the Collective Bargaining Agreement changes as presented. **MOTION CARRIED.**

**Agenda Bill 4: Approval of Claims and Payroll for the Period Ending September 21<sup>st</sup>, 2021** - Commissioners conducted their review of the expense claims and payroll reports. Commissioner Chinn moved and Commissioner Miano seconded to approve Accounts Payable Claim check numbers

109905 through 109967, dated September 21<sup>st</sup>, 2021 totaling \$84,611.98; Payroll EFT's and IRS deposit for Monthly Payroll Draw dated August 25<sup>th</sup>, 2021, in the amount of \$25,627.29; Payroll Warrant/Claim check number 109904 and Monthly Payroll EFT's and IRS Deposit dated September 10th, 2021, in the amount of \$606,462.51; for a disbursement grand total equaling \$716,701.78.  
**MOTION CARRIED.**

**GOOD OF THE ORDER –**

Commissioner Chinn will be out of town for the next board meeting and will attend virtually.

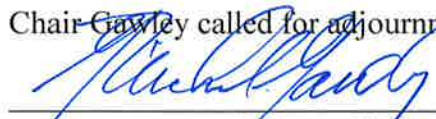

Caity Karapostoles and Lori Coleman will be attending the WFAS Conference on the October 5<sup>th</sup>, 2021 and Administrative Volunteer Terry Wood will be attending the BOC meeting and taking minutes in their absence.


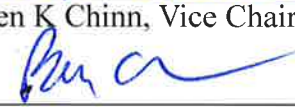
**EXECUTIVE SESSION**

Chairman Gawley called for an Executive Session beginning at 1:10 p.m., expected to last for 15 minutes under RCW [42.30.110 \(1\)\(g\)](#) to review the performance of a public employee. In attendance were: Commissioners Gawley, Chinn and Miano, Chief Andrews and ACs Hudson and Orr. At 1:17 p.m., Chairman Gawley dismissed Chief Andrews, AC's Hudson and Orr. At 1:25 p.m. Chairman Gawley extended the Executive Session for 6 minutes. At 1:31 Chairman Gawley called the meeting back into Regular session. No action was taken during Executive Session.

**ADJOURNMENT**

Chair Gawley called for adjournment at 1:34 p.m.

  
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G. Michael Gawley, Chairman  
  
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Bill Miano, Commissioner

  
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Steven K Chinn, Vice Chairman  
Attest:   
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Ben Andrews, Fire Chief